

Regular School Board Meeting

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

July 13, 2016

7:00 P.M.

(COMMUNITY ROOM)



Board Members

Mr. Scott Bertke

scott.bertke@newbremenschools.org (419-629-3719)

Mrs. Shelly Busse

shelly.busse@newbremenschools.org (419-977-2400)

Mr. Doug Hall

doug.hall@newbremenschools.org (419-953-9042)

Mr. Tom Paul

tom.paul@newbremenschools.org (419-629-2306)

Mr. Cory Suchland

cory.suchland@newbremenschools.org (419-733-1251)

Dr. Andrea Townsend– Superintendent

andrea.townsend@newbremenschools.org (419-629-8606)

Mrs. Debra Meyer – Treasurer

deb.meyer@newbremenschools.org (419-629-8606)

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

July 13 (W), 2016

7:00 P.M.

I. Call To Order: Mr. Doug Hall, President

II. Roll Call of Board Members: Mrs. Debra Meyer, Treasurer

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

III. Pledge of Allegiance:

President Hall will lead the pledge.

IV. Public Participation At Board Meetings:

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. However, in order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 15 minutes of public participation will be permitted at each public meeting of the Board.

The presiding officer of each Board meeting shall administer the rules of the Board for public participation. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted only as indicated on the Board agenda according to the order of business.
- B. All persons wishing to participate in a public Board Meeting shall register their intent with the Superintendent, Treasurer, or Board President in advance of the meeting by completing a written request which shall include the name and address of the participant, the group affiliation if appropriate, and the topic to be addressed.
- C. Participants must be recognized by the presiding officer and preface their comments by an announcement of their name and address
- D. Public participation shall be limited to fifteen minutes per board meeting unless waived by the majority of the Board and shall be equally divided among those desiring to address the Board.
 - 1.
 - 2.

V. Presentations

- A.
- B.

VI. Reports

Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?

- | | |
|--|-----------------------|
| A. Mrs. Diana Kramer, Elementary Principal | [On Summer Vacation – |
| B. Mr. Jason Schrader, Middle School Principal | No Reports] |
| C. Mr. Brian Pohl, High School Principal | |
| D. Mr. Gary Jones, Athletic Director | |
| E. Mr. Brian Puthoff, Director of Technology | |

VII. Consent Agenda Items

Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.

A. Treasurer Recommendations

1. Approve the Regular School Board Meeting minutes on June 22, 2015 and Special Board Meeting on July 13, 2016.
2. Approve the General Fund Paid Bills \$ 89,614.85
3. Approve the Lunchroom Fund Paid Bills . . . \$ 888.96
4. Transfer \$6,900.00 from 019-9999 to 009-9130 to correct an error from last year where dollars spent on PLTW/shop classes were charged to the school fees account instead of the local donation account.
5. Approve the payment of Brinkman Service Center invoices dated in June 2016 totaling \$1,929.13.

Motion by: _____, second by: _____ that the board approve the motions contained in the Treasurer’s Recommendations as presented.

Roll Call:

Bertke _____ Busse _____ Fox _____ Hall _____ Paul _____

B. Superintendent Recommendations

1. Personnel

a. Resignations

- i. Accept the resignation of Mike Gast as HS English Teacher and Golf Coach effective immediately. Mr. Gast has been a teacher at New Bremen Local School District for two years.
- ii. Accept the resignation of Amanda Wehrman as HS Spanish Teacher and Spansih Club Advisor effective immediately. Mrs. Wehrman has been a teacher at New Bremen Local School District for the past twenty years.

b. Teaching/Non-Teaching Employment

<u>Individual</u>	<u>Employment Position</u>	<u>Step</u>	<u>Effective</u>	<u>Contract Duration</u>
Sarah Ross	HS Spanish Teacher	MA/11	2016-17	1 Year

c. Change in Salary Placement

Approve the following individuals who have qualified for a change in salary placement due to their additional coursework for the 2016-17 school year:

<u>Employee</u>	<u>Position</u>	<u>New Level</u>	<u>Step</u>
Maria Homan	Voc Ag Teacher	MA	5

d. Adjustment of fte/hours –

Increase/decrease the number of hours for the following employees for the 2016-17 school year:

<u>Individual</u>	<u>Position</u>	<u>Current Daily Hours</u>	<u>Adjusted Daily Hours</u>
Heather Powers	Learn Lab (CUBE)	4.25 hours	5.0 hours
Shannon Heckman	Learn Lab (CUBE)	2.25 hours	1.5 hours
Shannon Heckman	Business Teacher	.67 fte	.78 fte

e. Substitute and Hourly Rates -

Approve the following substitute and hourly rates for the 2016-17 school year:

<u>Position</u>	<u>2015-16 Rate</u>	<u>2016-17 Recommended Rate</u>
Substitute Teaching	\$84.00/day	\$84.00/day
Home Instruction/Tutoring	19.00/hour	19.00/hour
Saturday School Monitoring	15.00/hour	15.00/hour
Substitute Bus Driving		
Regular Routes (1.25 hours)	20.69/trip	21.10/trip
Short Routes (.75 hours)	12.41/trip	12.66/trip
Field Trip	11.59/hour	11.82/hour
Bus Driver Recertification	22.75/hour	22.75/hour
Athletic/Band Trips based on length	40-115/trip	40-115/trip
Substitute Secretary	12.12/hour	12.36/hour
Substitute Custodian	13.52/hour	13.79/hour
Substitute Cafeteria	10.22/hour	10.42/hour
Substitute Instructional Aide	11.75/hour	11.99/hour
Substitute Study Hall/Library Aide	10.28/hour	10.49/hour
Substitute Nurse	84.00/day	84.00/day

2. 2016-17 School Fees -

Approve the following school fees for the 2016-17 school year:

	<u>2015-16</u>	<u>2016-17</u>
Grades K-6	25.50	43.00
Grade 7	31.00	33.50
Grade 8	37.25	33.50
Grade 8 GTT	12.00	12.00
AP Biology	119.00	119.00
AP Calculus	119.00	119.00
AP Government	119.00	119.00
AP Literature & Composition	131.00	101.00
Accounting I	94.00	88.75
Accounting II	119.00	119.00
Advanced Physiology	10.50	10.50
Agri-Business	45.00	45.00
Art I-II-III-IV	30.00	30.00
Astronomy	5.00	5.00
Biology / General Biology	6.00	6.00
Business Math	30.00	30.00

Chemistry	17.00	17.00
Comp. Applications	5.00	5.00
English 9	6.50	7.00
English 10 Honors	33.50	27.50
English 10 CP	11.00	16.25
English 11	17.00	14.00
English 11 Honors	17.00	14.00
English 12	29.25	22.00
Freshman Fee	5.25	5.25
Graphic Design	5.00	5.00
Health	4.75	4.75
Intro to Engineering Design	6.00	6.00
Junior Fee	16.75	16.75
Life Skills I-II	20.00	20.00
Music and/or Choir Participation		
Band (Full Year)	30.00	30.00
Marching Band Only (Fronts)	20.00	20.00
Concert Band Only (FB Players)	10.00	10.00
Choir	15.00	15.00
Instrument Rental		
Marching & Concert	40.00	40.00
Marching Band Only	25.00	25.00
Concert Band Only	30.00	30.00
Junior High	30.00	30.00
Music Theory – I	13.00	13.00
Music Theory –II	6.50	6.50
Music Theory-III	40.00	25.00
Officiating Class per Sport		65.00*
Photography	5.00	5.00
Physical Science		5.00
Physiology	34.00	34.00
Senior Fee	5.25	5.25
Sophomore Fee	5.25	5.25
Spanish I	18.00	9.50
Spanish II	18.00	12.00
Spanish III	18.00	16.00
Spanish IV	14.00	24.50
Technology Fee	9.00	9.00
Vo-Ag I	95.00	95.00
Vo-Ag II	40.00	40.00
Vo-Ag III	45.00	45.00
Vo-Ag IV	45.00	45.00

Note* - OHSAA determines this cost. We are working with them to try to reduce this fee.

3. Federal or State Grant for FY17

Approval to apply and/or participate in the following state and/or federal programs for the upcoming school year. These programs help assist the New Bremen Schools in providing services, materials, and equipment for the benefit of our students.

<u>Program or Grant</u>	<u>FY16</u>	<u>FY17</u>
Title I	\$79,472.07	\$78,416.18
Title II-A	26,401.05	26,585.83
Title III	390.91	0.00
IDEA Part B (Special Ed)	146,614.16	148,738.53
Regional Teacher Training Center (11 Counties)		
West Central Ohio Sp. Ed. Center (SERRC)		\$900 fee

4. Athletic ticket prices

- a. Approve the following season ticket prices:

<u>Sport</u>	<u>Reserved Seat</u>		<u>General Admission</u>	
	<u>Adult</u>	<u>Student</u>	<u>Adult</u>	<u>Student</u>
Football	\$27.00	--	--	--
Volleyball	--	--	22.50	--
Fall Sports Pass	--	--	--	30.00
Boys Basketball	60.00	--	--	--
Winter Sports Pass	75.00	--	--	40.00
Fall Family Pass*	\$110.00		\$100.00	
<u>Family Winter Sports*</u>	<u>175.00</u>		<u>165.00</u>	

* Family = 2 Adults + Students K-12 (Family pass is good for all high school and junior high sporting events during that season.)

- b. Approve the Senior Citizens Passes

Senior Citizens (age 60 and older) may obtain a Senior Citizen's Pass for \$35.00 per adult. This pass will entitle the individual to general admission to all home games throughout the school year.

- c. New Bremen Local School employees/coaches can purchase season tickets at half the price listed above.

5. Student Handbook Revisions

Approve changes to the Student Handbooks for the 2015-16 school year. As in past years, most of the revisions reflect Board Resolutions, ORC Regulations, or Administrative Input. The major revisions are as follows:

Gifted Identification – changed language on how students will be identified

Changed wording that if a student is going to lunch with a parent, the parent must pick them up

6. 2016-17 Activity Calendar

Approve the activity calendar with approval to add/change/delete school activities during the school year as deemed necessary.

7. Ag Advisory Committee

Name the following as Agriculture Advisory Committee members for the 2016-17 school year:

- a. 1 year left on term – Mark Tangeman and Mike Dammeyer
- b. 2 year left on term – Dan Koenig and Tom Roetgerman
- c. 3 year left on term –

8. Out-of State Field Trip Request

Approve the request of the following group to attend a professional conference, which is out-of-state requiring overnight lodging.

<u>Employee</u>	<u>Event</u>	<u>Destination</u>	<u>Dates</u>	<u>Est. N-B Students</u>
Maria Homan	American Diary Show	Harrisburg, PA	Sep. 19-21	4

9. Early Graduation

- a. Approve the request from Bryan Kidder to graduate one year early with the Class of 2017, on the condition that he complete all graduation requirements including passing the required state end of course exams or their equivalent.
- b. Approve the request from Kendra Paul to graduate one half year early in the fall of 2016, on the condition that she complete all graduation requirements including passing the required state exams.

Motion by: _____, second by: _____ that the board approve the motions contained in the Superintendent's Report as presented.

Roll Call:

Busse _____ Hall _____ Paul _____ Suchland _____ Bertke _____

VII. Other New Business Items:

A. Lunchroom Data

1. Free and Reduced Meals Served

<u>School Year</u>	<u>% Free/Reduced Lunches</u>
2004-05	8.0%
2005-06	7.3%
2006-07	7.6%
2007-08	9.1%
2008-09	11.5%
2009-10	17.4%
2010-11	15.4%
2011-12	13.6%
2012-13	14.5%
2013-14	10.9%
2014-15	13.8%
2015-16	11.3%

2. Cafeteria Calculations for the 2015-16 school year

Food cost per meal	\$1.02
(net of ala carte food and extra milk)	
Labor cost per meal	1.68
Misc. cost per meal (includes fringes)	<u>1.31</u>
	<u>\$4.01</u>

$$\begin{aligned} \text{Student Lunch Cost} &= \text{Total Cost} - \text{Ave. State/Fed Reimb.} - \text{Commodities} \\ &= \$4.01 - .67 - .38 \\ &= \$2.96 \end{aligned}$$

3. Recommended lunch and milk prices for the 2016-17 school year:

			<u>Per Day</u>
Lunch –	Students K-6		\$2.80
	Students 7-12		2.90
	Reduced		.40
	Adults		4.30
Milk -	Students		.35
	Adults		.35

Motion by: _____, second by: _____ to approve the new business as presented.

Roll Call:

Hall _____ Paul _____ Suchland _____ Bertke _____ Busse _____

VIII. Old Business:

- A.
- B.
- C.

Motion by: _____, second by: _____ to approve the old business as presented.

Roll Call:

Paul _____ Suchland _____ Bertke _____ Busse _____ Hall _____

IX. Informational Items

- A. Student attendance during the 2015-16 school year was 96.9%. For the 2014-15 school year, the student attendance was 96.8%.

X. Executive Session:

- A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

1. X Personnel

_____ Appointment or Evaluation	_____ Promotion
_____ Employment	_____ Demotion
_____ Dismissal	<u> X </u> Compensation

_____ Discipline

_____ Investigation of Charges
or Complaints Against an
Employee, Official, or
Student

- 2. _____ Property Purchase or Sale
- 3. _____ Conferences with an Attorney Involving Pending or Imminent Court Action
- 4. _____ Negotiations (Preparing, Conducting, or Reviewing)
- 5. _____ Matters Required To Be Kept Confidential By Fed/State Law
- 6. _____ Security Arrangements

Motion by: _____, second by: _____ to adjourn to executive session for the purpose checked above at _____ am/pm.

Roll Call:

Hall _____ Paul _____ Bertke _____ Busse _____ Fox _____

B. Return To Regular Board Session:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____

XI. Other New Business To Be Considered By The Board:

- A.
- B.
- C.

XII. Adjournment:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____