

Regular School Board Meeting

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

August 16, 2016

7:00 P.M.

(COMMUNITY ROOM)



Board Members

Mr. Scott Bertke

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Mrs. Shelly Busse

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Mr. Doug Hall

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Mr. Tom Paul

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Mr. Cory Suchland

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Dr. Andrea Townsend– Superintendent

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Mrs. Debra Meyer – Treasurer

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**NEW BREMEN LOCAL SCHOOL DISTRICT**  
Board of Education Agenda  
August 16 (Tu), 2016  
7:00 P.M.

**I. Call to Order:** Mr. Doug Hall, President

**II. Roll Call of Board Members:** Mrs. Debra Meyer, Treasurer

Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_

**III. Pledge of Allegiance:**

President Hall will lead the pledge.

**IV. Public Participation at Board Meetings:**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. However, in order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 15 minutes of public participation will be permitted at each public meeting of the Board.

The presiding officer of each Board meeting shall administer the rules of the Board for public participation. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted only as indicated on the Board agenda according to the order of business.
- B. All persons wishing to participate in a public Board Meeting shall register their intent with the Superintendent, Treasurer, or Board President in advance of the meeting by completing a written request which shall include the name and address of the participant, the group affiliation if appropriate, and the topic to be addressed.
- C. Participants must be recognized by the presiding officer and preface their comments by an announcement of their name and address
- D. Public participation shall be limited to fifteen minutes per board meeting unless waived by the majority of the Board and shall be equally divided among those desiring to address the Board.

1

2.

**V. Reports**

*Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?*

- A. Mrs. Diane Kramer, Elementary Principal
- B. Mr. Jason Schrader, Middle School Principal
- C. Mr. Brian Pohl, High School Principal
- D. Mr. Gary Jones, Athletic Director
- E. Mr. Brian Puthoff, Director of Technology

**VI. Presentations**

- A. Fall coaches/band director and captains/officers
- B. CBC Community Usage Update

**VII. Consent Agenda Items**

*Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.*

**A. Treasurer’s Recommendations**

1. Approve the Regular School Board Meeting minutes on July 13, 2016.
2. Approve the General Fund Paid Bills . . . . . \$ 55,616.32
3. Approve the Lunchroom Fund Paid Bills . . . \$ 0.00
4. Approve the depository agreement with US Bank for a five year period beginning 9/1/16 and commencing 8/31/21.

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the motions contained in the Treasurer’s Recommendations as presented.

Roll Call:

Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_

**B. Superintendent’s Recommendations**

1. Personnel

a. Teaching/Non-Teaching Employment

Individual	Employment Position	Level	Effective	Contract Duration
Jordyn Trabue	HS English Teacher	MA-2	8/19/16	1 Year

b. Adjustment of fte/hours –

Increase/decrease the number of hours for the following employees for the 2016-17 school year (revision from the July board meeting do to revamping the HS Business Dept):

Individual	Position	Current Daily Hours	Adjusted Daily Hours
Heather Powers	Learn Lab (CUBE)	5.0 hours	6.5 hours
Shannon Heckman	Learn Lab (CUBE)	1.5 hours	0.0 hours
Shannon Heckman	Business Teacher	.78 fte	1.0 fte

c. Rescind Contract

Rescind the employment contract for the 2016-17 school year for Della Conradi. Mrs. Conradi changed her mind about accepting the cafeteria job.

d. Pupil Activity Program Contracts

Employ the following individuals for one-year contracts for the 2016-17 school year to direct, supervise, or coach the following student activity:

Position	Individual	Step
JH Student Council	Donna Schmitmeyer	1
Boys Golf Coach	Joel Hemmelgarn	1
9 <sup>th</sup> Grade Volleyball	Andrea Quellhorst	1
Asst. JH VB Coach	Carla Topp	3
District Leadership Team	Chris Schmidt	1

Spanish Club Advisor	Sarah Ross	1
Mentor Teacher	Patty Ruckman	N/A
Mentor Teacher	Patty Ruckman	N/A
Mentor Teacher	Tanya Homan	N/A
Mentor Teacher	Loresa Burden	N/A
Mentor Teacher	Polly Rodgers	N/A
Mentor Teacher	Theresa Newbright	N/A
Mentor Teacher	Theresa Newbright	N/A
Title I/Mentor Teacher	Alycia Niemeyer	N/A

e. Volunteers Recognized

Recognized the following Band/Athletic Volunteers for the 2016-17 school year:

<u>Community Individual</u>	<u>Band or Athletic Team</u>
Martin Holdren	Golf
Phil Hemmelgarn	Golf
Jeff Thobe	High School Football
Chad James	High School Football
Jason Wells	High School Football
Anthony Moeder	J.H. Football
Zach Zerkle	Marching Band Camp
Benjamin Crowder	Marching Band Camp
Nick Dillion	Marching Band Camp
Faheem Najeeb	Marching Band Camp
Holly Smith	Marching Band Camp
Brad Bertke	Marching Band Camp

2. Special Education Attendance & Transportation

Authorize the attendance and transportation of students to special schools to meet their education needs as so recommended by the Administration and County Psychologist throughout the upcoming school year. The known schools and transportation arrangements to date are as follows:

<u>School</u>	<u>Class</u>	<u>Students</u>	<u>Transportation Provided By</u>
St. Marys	Autism	1	Minster
Minster	MD Unit	1	NB Bus
Wapakoneta	Transition	2	ESC
New Bremen	Preschool	10	NB Preschool Route
Jackson Center	Preschool	1	Parent
Nicholas School	Autism	1	Parent

3. Cafeteria Bids Accepted

Approve the following companies for bakery and dairy products for the 2016-17 school year:

Bakery Products: Nickles Bakery of Lima, Ohio

Dairy Products: Reinhard Dairy of Ft. Recovery, Ohio

	<u>8/1/15</u>	<u>8/1/16</u>
White milk (1%)	\$0.1847	\$0.1667
Chocolate milk	0.1993	\$0.1805

4. School Fee Revisions

The following school fees need added or changed based on new information:

Couse	Old Fee	Correct Fee
AP Biology	\$119.00	\$92.00
AP Calculus	119.00	92.00
AP Government	119.00	92.00
AP Literative & Comp	131.00	113.00
Film as Literature II	none	6.00

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the motions contained in the Superintendent's Recommendations as presented.

Roll Call:

Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_ Bertke \_\_\_\_\_ Suchland \_\_\_\_\_

**VIII. Other Business Items:**A. Other Old Business:

- 1.
- 2.
- 3.

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the motions contained in Other Old Business as presented.

Roll Call:

Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_

B. Other New Business:

1. The school district goals for the 2016-17 school year should be discussed in September
2. Approve the payment of tuition reimbursement for Jill Ahlers for classes she took at BGSU for her teaching continuing education during 2015-16. Normally, Mrs. Ahlers would be eligible for the reimbursement in September of 2016. However, because Mrs. Ahlers did not teach in the District the following year after completing the coursework, she does not legally fulfill the wording in the Negotiated Contract. However, since she is being employed as the Treasurer instead, it only follows that she should still be entitled for this reimbursement.
3. Approve the admittance to the CBC for community members to workout with a fee of \$100 per year, \$40 per year for staff members as a wellness benefit, and \$40 for college students for the summer four month period. All individuals paying for the membership are required to follow all rules and guidelines established and sign a waiver, which is available on the school's website.

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the motions contained in Other New Business as presented.

Roll Call:

Paul \_\_\_\_\_ Suchland \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Hall \_\_\_\_\_

**IX. Informational Items**

A. OSBA Conference – who plans to attend? The conference is Nov. 14-16. I need to register our participants and also need to know if you will be staying overnight or just attending on November 15<sup>th</sup>. There is a \$100 cancellation fee for housing, so I need an accurate count.

B. Tri-Star Students

The New Bremen Schools have 15 students registered for Tri-Star for the 2016-17 school year. This compares to 9 students during the 2015-16 school year and 11 students during the 2014-15 school year.

C. Review of Transportation Data

	2012-13	2013-14	2014-15	2015-16
Total Busses in Fleet	8	8	8	8
Pupils Transported Daily	204	264	256	243
Miles Driven Daily	182	183	207	191
Total Annual Miles	49,786	46,170	52,227	48,998
Total Transportation Costs	\$176,541	\$167,078	\$191,298	\$170,051

D. AP Test Scores

**X. Executive Session:**

A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

1.  Personnel

<input checked="" type="checkbox"/> Appointment or Evaluation	<input type="checkbox"/> Promotion
<input type="checkbox"/> Employment	<input type="checkbox"/> Demotion
<input type="checkbox"/> Dismissal	<input type="checkbox"/> Compensation
<input type="checkbox"/> Discipline	<input type="checkbox"/> Investigation of Charges or Complaints Against an Employee, Official, or Student

2.  Property Purchase or Sale

3.  Conferences with an Attorney Involving Pending or Imminent Court Action

4.  Negotiations (Preparing, Conducting, or Reviewing)

5.  Matters Required to be Kept Confidential by Fed/State Law

6.  Security Arrangements

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ to adjourn to executive session for the purpose checked above at \_\_\_\_\_ am/pm.

Roll Call:

Suchland \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_

B. Return To Regular Board Session:

Action Taken:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_

**XI. Other New Business to be Considered by the Board:**

- A.
- B.
- C.

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the new business as presented.

Roll Call:

Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_

**XII. Adjournment:**

Action Taken:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_