

Regular School Board Meeting

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

September 14, 2016

7:00 P.M.

(COMMUNITY ROOM)



Board Members

Mr. Scott Bertke

scott.bertke@newbremenschools.org (419-629-3719)

Mrs. Shelly Busse

shelly.busse@newbremenschools.org (419-977-2400)

Mr. Doug Hall

doug.hall@newbremenschools.org (419-953-9042)

Mr. Tom Paul

tom.paul@newbremenschools.org (419-629-2306)

Mr. Cory Suchland

cory.suchland@newbremenschools.org (419-733-1251)

Mrs. Andrea Townsend– Superintendent

andrea.townsend@newbremenschools.org (419-629-8606)

Mrs. Debra Meyer – Treasurer

deb.meyer@newbremenschools.org (419-629-8606)

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September 14 (W), 2016

7:00 P.M.

I. Call to Order: Mr. Doug Hall, President**II. Roll Call of Board Members:** Mrs. Debra Meyer, Treasurer

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

III. Pledge of Allegiance:

President Hall will lead the pledge.

IV. Public Participation at Board Meetings:

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. However, in order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 15 minutes of public participation will be permitted at each public meeting of the Board.

The presiding officer of each Board meeting shall administer the rules of the Board for public participation. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted only as indicated on the Board agenda according to the order of business.
- B. All persons wishing to participate in a public Board Meeting shall register their intent with the Superintendent, Treasurer, or Board President in advance of the meeting by completing a written request which shall include the name and address of the participant, the group affiliation if appropriate, and the topic to be addressed.
- C. Participants must be recognized by the presiding officer and preface their comments by an announcement of their name and address
- D. Public participation shall be limited to fifteen minutes per board meeting unless waived by the majority of the Board and shall be equally divided among those desiring to address the Board.
 - 1.
 - 2.

V. Presentations

- A. Music Boosters
- B.
- C.

VI. Reports

Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?

- A. Mrs. Diane Kramer, Elementary Principal
- B. Mr. Jason Schrader, Middle School Principal
- C. Mr. Brian Pohl, High School Principal
- D. Mr. Gary Jones, Athletic Director
- E. Mr. Brian Puthoff, Director of Technology

VII. Consent Agenda Items

Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.

A. Treasurer's Recommendations

1. Approve the Regular School Board Meeting minutes on August 16, 2016.
2. Approve the General Fund Paid Bills \$ 48,758.46
3. Approve the Lunchroom Fund Paid Bills . . . \$ 0.00
4. Approve the 5-Year Forecast dated September 9, 2016
5. Adopt 2015-16 Temporary (Whole-Year) Appropriations (July 1, 2016 – June 30, 2017).
All funds need to be within the amounts certified by the County Auditor in the Amended Official Certificate of Estimated Resources, which will not be received until December. At that time, Permanent Appropriations will be recommended for approval. Also, authorize the Treasurer, Superintendent, and Board President to sign the Annual Appropriation Measure Certificate as required by the ORC. (The total amount reflects an increase of approximately 2.1% over last year's appropriations.)

<u>Fund</u>	<u>Total Amount</u>
1) General Fund (001)	\$ 8,909,801.00
a) Set Aside-Budget Reserve (001-9903)	
2) Bond Retirement (002-9797)	759,632.00
3) Replacement Fund (005)	243,000.00
4) Lunchroom Fund (006)	283,200.00
5) H.A. Schrage Trust (007)	75.00
6) Uniform Supply Fund (009)	55,000.00
7) Public School Support Fund (018)	23,900.00
8) Local Donations (019)	137,636.23
9) Trust Fund (022)	1,600.00
10) Activity Funds (200)	173,700.00
11) Activity Funds (300)	175,520.00
12) OneNet Connectivity (451)	3,600.00
13) Agriculture Education 5 th Quarter	4,195.80
14) IDEA Part B (516)	148,738.53
15) Title III LEP (551)	1085.76
15) Title I (572)	78,416.18
16) Title II-A -Class Size Red/Eisenhower (590)	<u>26,585.83</u>
	\$11,025,098.40

Motion by: _____, second by: _____ that the board approve the motions contained in the Treasurer's Report as presented.

Roll Call:

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

B. Superintendent's Recommendations

1. Personnel

a. Change in Salary Placement

Approve the following individuals who have qualified for a change in salary placement due to their additional coursework for the 16-17 school year:

<u>Employee</u>	<u>Position</u>	<u>New Level</u>	<u>Step</u>
Tricia Wendel	HS Guidance	MA+15	21

b. Non-Teaching Employment

<u>Individual</u>	<u>Employment Position</u>	<u>Step</u>	<u>Effective</u>	<u>Contract Duration</u>
Mary Moeller	Cafeteria	0	2016-17	1 Year

c. Employment of School Psychologist on As Needed Basis

Due to the maternity leave of Lauren Link, the administration recommends employing Deb Tumeberg on an "as needed" basis with the following rates paid for services rendered:

a. Full evaluation with new testing	\$450
b. Evaluation with WJ III only	300
c. Record review – Full	200
d. MD record review with new medical and checklists	250
e. WISC with write up	225
f. WJ III only and write up	125
g. Connors ADHD	80
h. Gifted Evaluation	180
i. Meeting	50
j. Review report	40

2. Textbook Adoption

Approve the adoption of textbooks to be used during the 2016-17 school year:

a. Elementary School (Gr. K-4)	See enclosed list
b. Middle School (Gr. 5-8)	See enclosed list
c. High School (Gr. 9-12)	See enclosed list

3. Payment in Lieu of Transportation

Transportation to Sidney Christian Academy for two students and to Holy Rosary for one student is impractical for the New Bremen Local School District. In lieu of transportation the Board of Education agrees to pay Dan and LaRita Condon a total of \$1,450.00 for their two children and Laura Gerlach \$750.00 for her one child at the end of the 2016-17 school year based on completion of the school year.

4. Approve the bus stops and times as presented in the attachments.

5. Out-of State Field Trip Request

Approve the request of the following group to attend a professional conference, which is out-of-state requiring overnight lodging.

<u>Employee</u>	<u>Event</u>	<u>Destination</u>	<u>Dates</u>	<u>Est. N-B Students</u>
Maria Homan	National FFA Conv.	Indianapolis, IN	Oct. 19-22	10

6. Board Policy Revisions:

- a. File AFC-1 (Also GCN-1) – Evaluation of Professional Staff
Effectiveness rating will be based on 50% teacher performance and 50% student growth measures. Changes were made to the Professional Growth and Improvement Plans based on the final summative rating.
- b. File GBE – Staff Health and Safety
Added language to include that the employee must prove a worker’s compensation injury was not caused by the employee being under the influence of marihuana (marijuana)
- c. File GBL – Personnel Records
ORC changes
- d. File GBP – Drug-Free Workplace
New language to add the use and possession of legally acquired medical marijuana is prohibited in the workplace.
- e. File IGBM – Credit Flexibility
Eliminated the individual credit flexibility plan and added 7th & 8th grade students may meet curriculum requirements for high school courses completion of traditional coursework or testing out of or showing mastery of course content through the pursuit of an approved educational option.
- f. File IGEE – Awarding of High School Diplomas to Veterans of War
Slight change – GED test is now referred to as high school equivalency test
- g. File JEA – Compulsory Attendance Ages.
Slight change – GED is now referred to as certificate high school equivalence. New requirements for receiving a certificate of high school equivalence are outline in ORC 3301.80 and 3301.81.
- h. File JEG – Exclusions and Exemptions from School Attendance
Slight change – GED is now referred to as high school equivalency test.
- i. File JO – Student Records
ORC changes
- j. File KBA – Public’s Right to Know
Altered language regarding delivery of public records requested

Motion by: _____, second by: _____ that the board approve the motions contained in the Superintendent’s Report as presented.

Roll Call:

Busse _____ Fox _____ Hall _____ Paul _____ Bertke _____

VIII. Other Business Items:

A. School District Goals for 2016-2017**District Goal #1**

Analyze Ohio's new local report card (LRC) and report trends to the Board of Education, Administrative Leadership Team and greater community. Utilize local and state data to improve programs and academic achievement.

Evidence of Progress

January 2016 - Provide the BOE and staff with an analysis of the 2015-2016 LRC.

Expected release date is September 30, 2016.

Targeted Completion Date

Updated as data is available (Fall EOC, STAR, Diagnostics, KRA, etc.) - ongoing

District Goal #2

Work with the Board, Garmann/Miller, and the community to conduct an assessment and determine our plan of action for the K-6/8 building and the pre-bond work. During this time analyze current placement and restructuring of building capacities, and other potential capital improvements.

Evidence of Progress

Pre/bond work Levy campaign for May 2017 election

Targeted Completion Date

Ongoing throughout the 2016/2017 school year.

District Goal #3

Work with the treasurer and the leadership team to look for ways to stop deficit spending. This will require us to look at the new 5 Year Forecast/Staff/Enrollment.

Evidence of Progress

September 2016 - New forecast is released

October 2016 - Analyze fiscal report with staff.

January 2017 - Continue to brainstorm possible savings through attrition, spending, combining, staffing.

May 2017 - 5 year forecast is completed

Targeted Completion Date

June 2017

District Goal #4

Develop a district vision/21st century instructional plan building on the visioning process completed with the Board of Education, Treasurer, Principals, and the Superintendent.

Evidence of Progress

Back to school meeting - Hot pen activity with staff on 8/19/2016 district Vision

Summary of all visions compiled into one district vision for the year 2021.

Targeted Completion Date

On-going this will lead into 21st century instructional visioning. Targeted start date of instructional visioning is after successful completion of the May election.

Motion by: _____, second by: _____ to approve the school district goals as presented.

Roll Call:

Suchland ____ Hall ____ Paul ____ Bertke ____ Busse ____

IX. Informational Items

A. Contracts Expiring

Please be advised that the N-B Schools have 17 certified and 8 classified employees whose employment contracts expire at the end of the 2016-17 school year and will be evaluated during the upcoming school year.

1. Listing of employees whose contracts expire
2. Updated supplemental contract listing
3. Updated seniority listing

B. Beginning School Enrollment

The following graph illustrates the enrollment in the New Bremen Local Schools at the beginning of the school year over the past several years:

<u>School Year</u>	<u>K-8</u>	<u>9-12</u>	<u>K-12</u>	Teacher <u>FTE</u>
2001-02	673	323	996	62.19
2002-03	663	315	978	63.47
2003-04	665	305	970	63.05
2004-05	638	322	960	61.38
2005-06	629	304	933	61.55
2006-07	627	300	927	60.13
2007-08	595	305	900	60.68
2008-09	589	296	885	60.68
2009-10	566	299	865	57.32
2010-11	569	294	863	57.32
2011-12	552	301	853	56.94
2012-13	548	282	830	58.00
2013-14	563	252	815	56.75
2014-15	544	241	785	55.93
2015-16	512	242	752	55.93
2016-17	526	230	756	55.30

X. Executive Session:

A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

1. Personnel

<input checked="" type="checkbox"/> Appointment or Evaluation	<input type="checkbox"/> Promotion
<input type="checkbox"/> Employment	<input type="checkbox"/> Demotion
<input type="checkbox"/> Dismissal	<input type="checkbox"/> Compensation
<input type="checkbox"/> Discipline	<input type="checkbox"/> Investigation of Charges Or Complaints Against An Employee, Official, Or Student

- 2. _____ Property Purchase or Sale
- 3. _____ Conferences with an Attorney Involving Pending or Imminent Court Action
- 4. _____ Negotiations (Preparing, Conducting, or Reviewing)
- 5. _____ Matters Required To Be Kept Confidential By Fed/State Law
- 6. _____ Security Arrangements

Motion by: _____, second by: _____ to adjourn to executive session for the purpose checked above at _____ am/pm.

Roll Call:

Hall _____ Paul _____ Bertke _____ Busse _____ Suchland _____

B. Return To Regular Board Session:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____

XI. Other New Business To Be Considered By The Board:

- A.
- B.
- C.

XII. Adjournment:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____