

Regular School Board Meeting

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

December 14, 2016

6:00 P.M.

(COMMUNITY ROOM)



Board Members

Mr. Doug Hall

doug.hall@newbremenschools.org (419-953-9042)

Mr. Scott Bertke

scott.bertke@newbremenschools.org (419-629-3719)

Mrs. Shelly Busse

shelly.busse@newbremenschools.org (419-977-2400)

Mr. Cory Suchland

cory.suchland@newbremenschools.org (419-733-1251)

Mr. Tom Paul

tom.paul@newbremenschools.org (419-629-2306)

Dr. Andrea Townsend - Superintendent

andrea.townsend@newbremenschools.org (419-629-8606)

Mrs. Jill Ahlers – Treasurer

jill.ahlers@newbremenschools.org (419-629-8606)

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

December 14 (W), 2016

6:00 P.M.

I. Call to Order: Mr. Doug Hall, President

II. Roll Call of Board Members: Mrs. Jill Ahlers, Treasurer

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

III. Pledge of Allegiance:

The pledge is led by President Hall

IV. Public Participation at Board Meetings:

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. However, in order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 15 minutes of public participation will be permitted at each public meeting of the Board.

The presiding officer of each Board meeting shall administer the rules of the Board for public participation. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted only as indicated on the Board agenda according to the order of business.
- B. All persons wishing to participate in a public Board Meeting shall register their intent with the Superintendent, Treasurer, or Board President in advance of the meeting by completing a written request which shall include the name and address of the participant, the group affiliation if appropriate, and the topic to be addressed.
- C. Participants must be recognized by the presiding officer and preface their comments by an announcement of their name and address
- D. Public participation shall be limited to fifteen minutes per board meeting unless waived by the majority of the Board and shall be equally divided among those desiring to address the Board.
 - 1.
 - 2.

V. Presentations

- A. Winter sports coaches/captains
- B.

VI. Public Hearing

A public hearing is required for input on school calendar days and options. We will take input at this time.

VII. Reports

Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?

- A. Mrs. Diane Kramer, Elementary School Principal
- B. Mr. Jason Schrader, Middle School Principal
- C. Mr. Brian Pohl, High School Principal
- D. Mr. Gary Jones, Athletic Director
- E. Mr. Brian Puthoff, Director of Technology

VIII. Consent Agenda Items

Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.

A. Treasurer’s Recommendations:

1. Approve the Regular School Board Meeting minutes on November 9, 2016 and the Special School Board Meeting minutes on November 23, 2016 and December 5, 2016.
2. Approve the General Fund Paid Bills \$ 101,518.24
3. Approve the Lunchroom Fund Paid Bills . . . \$ 19,994.25
4. Increase the Athletic Department imprest checking account balance to \$2,500.00.

Motion by: _____, second by: _____ that the board approve the motions contained in the Treasurer’s Report as presented.

Roll Call:

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

B. Superintendent’s Recommendations

1. Personnel

a. Adjustment of hours –

Increase number of hours for the following employee effective January 9, 2017 for the 2016-17 school year:

<u>Individual</u>	<u>Position</u>	<u>Current Daily Hours</u>	<u>Adjusted Daily Hours</u>
Yvette Blaine	High School Secretary	7.5 hours	8.0 hours

<u>Individual</u>	<u>Position</u>	<u>Current Number of Days</u>	<u>Adjusted Number of Days</u>
Yvette Blaine	High School Secretary	201	206

b. Supplemental Contracts for Certified Employees -

Offer one-year supplemental contract for the following position.

<u>Position</u>	<u>Employee</u>
HS BBK Facility Coordinator	Gary Jones

2. Approve the following Board Policy revisions, suggested by the Ohio School Boards Association:

- a. AC – Nondiscrimination – Designation required for compliance officer and reporting
- b. ACA/ACAA Nondiscrimination on the Basis of Sex/Sexual Harassment – Formally ACA now combined with ACAA
- c. ACA/ACAA-R Nondiscrimination on the Basis of Sex/Sexual Harassment Regulations- Formally ACA now combined with ACAA regulations to handle situations.
- d. IIBH- District Website – Accessibility of the website is available to all stakeholders except in doing cases that would impose an undue burden or create a fundamental alteration.
- e. JEC – School Admission – Immediate enrollment of homeless students with a 90 extension of required documentation.
- f. JECOA – Admission of Homeless Students - Unaccompanied youth or living with other people verbiage added
- g. JECOA-R – Admission of Homeless Students Regulations - Unaccompanied youth or living with other people verbiage added with the aide of the homeless liaison
- h. JFCF – Hazing and Bullying – Superintendent removed replaced with principal/designee and appropriate discipline administer.
- i. JFCF-R – Hazing and Bullying Regulations Superintendent removed replaced with principal/designee and appropriate discipline administer.
- j. JFG-Interrogations and Searches - The Board permits building administrators to search any unattended bag for safety and identification purposes.
- k. JFG-R – Interrogations and Searches – Regulations - The Board permits building administrators to search any unattended bag for safety and identification purposes.
- l. JHCB – Immunizations – update for homeless students regulations - The District will immediately enroll homeless students and foster students and assist in obtaining necessary immunization records.
- m. JO-Student Records – Updated to add verbiage of other documents required by law.
- n. JO-R – Student Records Regulations - Updated to add verbiage of other documents required by law.

2. Organizational Board Meeting

The N-B Board needs to establish a date for the organizational meeting and the January School Board Meeting:

- a. The Administration would suggest combining these two meetings into one meeting as listed below. A budget hearing is no longer required due to legislation that allows county auditor's to waive the budget filing. Auglaize County has formally waived the budget filing for Auglaize County.
- b. By law, the organizational meeting must be held during or before the first fifteen (15) days of January.
- c. Appoint a President Pro-Tem to preside over the Organizational Meeting until such time as a new Board President is elected: Mr. Doug Hall

Meeting	Date	Time	Place
Organizational Meeting	January 11, 2017	7:00 PM	Board Room
January Monthly Meeting	January 11, 2017	7:15 PM	Board Room

3. OSBA Membership

Authorize the school district membership with the OSBA. New Bremen is a Charter Member since 1955. This would include membership services and subscriptions to the OSBA Journal and Briefcase for the Board Members, Treasurer, Principals, and Superintendent.

Motion by: _____, second by: _____ that the board approve the Superintendent recommendations as presented.

Roll Call:

Busse _____ Hall _____ Paul _____ Suchland _____ Bertke _____

IX. Other New Business Items:

A. Tri Star 2.0 Resolution

RESOLUTION APPROVING EXECUTION AND DELIVERY OF A COOPERATIVE AGREEMENT AMONG EACH OF THE PARTICIPATING DISTRICTS SETTING FORTH VARIOUS RESPONSIBILITIES OF THE BOARD OF EDUCATION RELATING TO THE ISSUANCE OF TRI STAR CAREER COMPACT CLASSROOM FACILITIES BONDS, SERIES 2016 (GENERAL OBLIGATION - UNLIMITED TAXES) IN THE APPROXIMATE PRINCIPAL AMOUNT OF \$17,000,000, BY THE BOARD OF EDUCATION OF THE CELINA CITY SCHOOL DISTRICT, AS FISCAL BOARD FOR THE QUALIFYING PARTNERSHIP

WHEREAS, this Board of Education is one of nine school district boards (each, a “Participating District”) who are parties to the Tri-Star Career Compact Agreement, dated September 1, 2016 (the “Compact”); and

WHEREAS, pursuant to the Compact, the Participating Districts have established a career technical education program under Ohio Revised Code Section 3313.90; and

WHEREAS, the Participating Districts are a Qualifying Partnership under Ohio Revised Code Sections 3318.71 and 5705.2112(A), and the Board of Education of the Celina City School District is the Qualifying Partnership's fiscal board (the “Fiscal Board”); and

WHEREAS, the Fiscal Board plans to issue its Tri Star Career Compact Classroom Facilities Bonds, Series 2016 (General Obligation - Unlimited Taxes) in the approximate principal amount of \$17,000,000 (the “Bonds”) for the purpose of acquiring classroom facilities and necessary appurtenances, including land acquisition (the “Project”), authorized pursuant to a vote of the electors of the Qualifying Partnership at an election held on August 2, 2016; the general laws of the State of Ohio, particularly R.C. Sections 5705.2112 and 5705.2113 R.C. Chapter 133 (the Uniform Public Securities Law); and a resolution of the Fiscal Board, on behalf of the Qualifying Partnership, authorizing the issuance of the Bonds, adopted by the Fiscal Board on October 17, 2016 (the “Bond Legislation”); and

WHEREAS, this Board of Education has previously authorized the submission of the issue of the Bonds by the Fiscal Board, on behalf of the Participating Districts, to the electors of the Qualifying Partnership; and

WHEREAS, in connection with the issuance of the Bonds, this Board of Education, along with each other Participating Districts, will have the obligation under Securities and Exchange Commission Rule 15c2-12 (the "Rule") to make certain continuing disclosure filings; and

WHEREAS, the form of a Cooperative Agreement by and among each of the Participating Districts (the "Cooperative Agreement") is on file with this Board, pursuant to which each Participating District would provide such required disclosures in the fashion and at the times outlined in the Cooperative Agreement and the Continuing Disclosure Certificate of Participating District (the "Participating District Disclosure Certificate"), the form of which is attached to the Cooperative Agreement as an exhibit thereto, to the Fiscal Board, which would file such information other information required under the Rule, on behalf of the Participating Districts, in the fashion and at the times set forth in the Cooperative Agreement and the Continuing Disclosure Certificate of Fiscal Board, the form of which is attached the Cooperative Agreement as an exhibit thereto; and

WHEREAS, the Cooperative Agreement also sets forth certain other rights and responsibilities of this Board of Education with respect to the Bonds, which this Board of Education has been informed are necessary in order to successfully market and issue the Bonds, the proceeds of which will be used to finance the Project.

NOW, THEREFORE, BE IT RESOLVED by the New Bremen School Board of Education as follows:

SECTION 1. That this Board of Education hereby covenants and agrees that it will execute, comply with and carry out all of its duties under the Cooperative Agreement and the Participating District Disclosure Certificate, in substantially the forms on file with this Board of Education, in connection with the issuance of the Bonds, including but not limited to the duty to submit certain disclosure information to the Fiscal Board in the form and at the times set forth in such documents, in order to enable the Fiscal Board, on behalf of the Participating Districts, to comply with the requirements of the Rule. The President and/or Treasurer of this Board of Education are each hereby authorized, acting individually, to execute the Cooperative Agreement and the Participating District Disclosure Certificate in the form currently on file with this Board of Education, which such changes that are not inconsistent with this Resolution or substantially adverse to this Board of Education. The approval of any such changes by the President and/or the Treasurer of this Board of Education shall be conclusively evidenced by the execution of the Cooperative Agreement or Participating District Disclosure Certificate by such officer, as applicable.

SECTION 2. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Education adopted in accordance therewith.

SECTION 3. That this resolution shall take effect from and after the earliest date allowed by law.

Motion by: _____, second by: _____ that the board approve the resolution as presented.

Roll Call:

Hall _____ Paul _____ Suchland _____ Bertke _____ Busse _____

- B. Certificate of Estimated Life and Maximum Maturity – certified to Board by Jill Ahlers, Treasurer
- C. Ohio School Facilities Commission

SCHOOL DISTRICT BOARD RESOLUTION ACCEPTING THE
OHIO SCHOOL FACILITIES COMMISSION
ESTABLISHMENT OF THE NEW SCOPE, ESTIMATED BASIC PROJECT
COST & LOCAL SHARE IN THE
CLASSROOM FACILITIES ASSISTANCE PROGRAM (LAPSED)

WHEREAS, the Board of Education of the New Bremen Local School District (“School District”), Auglaize County, Ohio, met in public session on Wednesday, December 14, 2016, and adopted the following Resolution; and

WHEREAS, the conditional approval of the School District has lapsed and, as provided in ORC Section 3318.054, the School District seeks a new conditional approval of the project; and

WHEREAS, ORC Section 3318.054 provides that a lapsed school district may request that the new scope, estimated basic project cost (project budget), and estimated school district portion (local share) be established by the Commission; and

WHEREAS, the School District requested on November 23, 2016 (see attached Resolution B) that the Ohio School Facilities Commission (“Commission”) establish a new scope, estimated basic project cost (project budget) and estimated school district portion (local share) of the basic project cost prior to resubmitting the ballot measures to the electors; and

WHEREAS, the project scope and estimated costs established shall be valid for thirteen months from the date of approval by the Commission; and

WHEREAS, the School District hereby concurs with, and approves the use of, the findings outlined in the final “Facilities Assessment Report” dated October 17, 2007 with revisions January 10, 2008 & July 11, 2016 for the purpose of developing a master facilities plan. The School District and the Commission understand that the use of the Facilities Assessment Report is for the purpose of developing an estimated project budget and scope and that the potential for the existence of undocumented conditions that could increase the final cost of the project does exist; and

WHEREAS, the School District Board hereby concurs with and approves the use of the Enrollment Projections dated May 11, 2016. The School District Board and the Commission acknowledge that actual enrollment status will be reviewed annually; and

WHEREAS, the School District acknowledges the Commission recommendation that the School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the school district's facilities and the School District acknowledges that the scope of services provided by the professional authorizing the Facilities Assessment Report does not include invasive facilities and grounds investigation; and

WHEREAS, the School District acknowledges that neither the School District nor Commission have control over conditions which are hidden or otherwise unknown at the conclusion of the assessment report and master facilities plan; and

WHEREAS, the School District accepts the School District share determined by the Commission and desires to proceed with the Scope of the Project and Facilities Plan as indicated below:

SCOPE OF THE PROJECT

Build one new elementary school to house grades PK thru 6; limited renovations to New Bremen High school to house grades 6 thru 12 & Career Tech; allowance to abate and demolish New Bremen Elementary School.

STATE SHARE:	\$ 5,676,185
LOCAL SHARE:	\$ 6,663,347
PROJECT BUDGET:	\$12,339,532

Project Budget and Shares with Project Agreement LFI of \$836,982

STATE SHARE:	\$ 5,676,185
LOCAL SHARE:	\$ 7,500,329
PROJECT BUDGET:	\$13,176,514

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the *New Bremen Local School District, Auglaize County, Ohio* that the conditional approval as granted by the Commission for the Classroom Facilities project be hereby accepted in accordance with the provisions of ORC Section 3318.054.

Motion by: _____, second by: _____ that the board approve the resolution as presented.

Roll Call:

Paul _____ Suchland _____ Bertke _____ Busse _____ Hall _____

D. Resolution for State Consent/Special Needs

RESOLUTION REQUESTING STATE CONSENTS
TO ISSUE BONDS OF THE SCHOOL DISTRICT
IN AN AMOUNT NOT TO EXCEED \$14,365,000
AND TO SUBMIT QUESTION OF SUCH
ISSUANCE TO THE ELECTORS
(Ohio Revised Code Section 133.06)

NOW, THEREFORE, BE IT RESOLVED and hereby determined by the Board of Education of the New Bremen Local School District, Auglaize, Mercer and Shelby Counties, Ohio, that:

Section 1. It is necessary for the purpose of constructing school facilities under the Classroom Facilities Assistance Program of the Ohio School Facilities Commission and locally funded initiatives; furnishing and equipping the same; and improving the sites thereof, to issue and sell bonds of the School District in an amount not to exceed \$14,365,000 (the "Bonds").

Section 2. The School District requests consents of the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue bonds in excess of 4% but not to exceed 9% of the tax valuation of said School District, all in accordance with Section 133.06, Ohio Revised Code.

Section 3. The School District is hereby declared to be a "special needs" district within the meaning of Section 133.06(E), Ohio Revised Code because the student population of the School District is not being adequately serviced by the existing permanent improvements of the School District and the School District cannot obtain funds within the limitations of Section 133.06(B), Ohio Revised Code to provide additional facilities to meet such needs.

Section 4. The School District requests consents of the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue bonds in excess of 9% of the tax valuation of said School District, all in accordance with Section 133.06, Ohio Revised Code.

Section 5. The Board intends to submit the question of issuing the Bonds to the electors of the School District at the election to be held at the usual voting places within the School District on May 2, 2017.

Section 6. All formal actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 7. The Treasurer of this Board is hereby authorized and directed to certify a copy of this resolution to the Superintendent of Public Instruction and to the Tax Commissioner of Ohio.

E. Resolution of Necessity

RESOLUTION DECLARING NECESSITY OF BOND ISSUE AND LEVY OF A TAX IN
EXCESS OF THE TEN MILL LIMITATION FOR PERMANENT IMPROVEMENTS,
AND TO SUBMIT THE QUESTION OF SUCH ISSUE
TO THE ELECTORS
(Ohio Revised Code Section 5705.218)

WHEREAS, the Board has applied for the Classroom Facilities Assistance Program (the "Program") of the Ohio School Facilities Commission; and

WHEREAS, a resolution declaring the School District to be a "special needs" district within the meaning of Section 133.06(E), Ohio Revised Code and requesting the consents of the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue Bonds of the School District in a sum not to exceed \$14,365,000 and to submit the question of such issuance to electors of the School District was passed by the Board on December 14, 2016; and

WHEREAS, a resolution declaring the necessity of levying an additional tax outside the ten-mill limitation must be passed and certified to the County Auditor of Auglaize County, Ohio in order to permit the Board to consider the levy of such a tax, and must request that the County Auditor certify to the Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the tax;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the New Bremen Local School District, Auglaize, Mercer and Shelby Counties, Ohio, two thirds of all of the members elected thereto concurring, that:

Section 1. It is necessary for the purpose of constructing school facilities under the Classroom Facilities Assistance Program of the Ohio School Facilities Commission and locally funded initiatives; furnishing and equipping the same; and improving the sites thereof, to issue and sell \$14,365,000 of bonds (the "Bonds") of the School District. It is further necessary that there shall be annually levied on all the taxable property in the School District a direct tax outside of the ten mill limitation to pay the debt charges on the Bonds and any securities issued in anticipation thereof. The Bonds shall be dated approximately June 1, 2017; shall bear interest at the estimated rate of 5.10% per annum; and shall be paid over a period not to exceed 30 years as calculated under Ohio Revised Code Chapter 133.

Section 2. It is further necessary to levy an additional tax (the "Levy") in excess of the ten mill limitation for the benefit of the School District for the purpose of providing for permanent improvements for the School District.

Section 3. The question of issuing the Bonds and the Levy shall be submitted to the electors of the School District at the election to be held at the usual voting places within the School District on May 2, 2017.

Section 4. The Levy shall be at a rate not exceeding 1.00 mills for each one dollar of valuation, which amounts to \$0.10 for each \$100 of valuation, for a continuing period of time.

Section 5. The Bonds and the Levy shall be placed upon the current year's tax list (commencing in 2017, first due in calendar year 2018) if a majority of the electors voting thereon vote in favor thereof.

Section 6. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Section 7. The Treasurer of this Board is hereby authorized and directed to certify a copy of this Resolution to the County Auditor and Board of Elections of Auglaize County, Ohio.

Motion by: _____, second by: _____ that the board approve the other old business items as presented/amended.

Roll Call:

Suchland _____ Bertke _____ Busse _____ Hall _____ Paul _____

X. Other Old Business Items:

A. School Board Member Compensation

According to advice from the Ohio School Boards Association (OSBA), school boards should discuss in December the compensation of board members prior to the organizational meeting in order to avoid a conflict with the Ohio Revised Code. The ORC indicates that board members cannot have a change in their compensation during his/her current term. In December – 1997 the Board approved increasing the compensation to \$40 per meeting not to exceed 24 compensated meetings effective January 1, 2000.

Motion by: _____, second by: _____ that the board approve the other old business items as presented/amended.

Roll Call:

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

XI. Informational Items

A. Schools Closed for Christmas Holidays

The New Bremen Schools will be closed for the Christmas Holidays beginning Friday, December 23 through Tuesday, January 3. School will resume on Wednesday, January 4, 2017.

B. Current Committee Appointments -

1. Tri Star Career Compact Advisory:	<u>Bertke</u>
2. Cardinal Pride Representative:	<u>Busse</u>
3. Athletic Council Representatives (2):	<u>Bertke/Busse</u>
4. OSBA Legislative Liaison/Delegate:	<u>Bertke</u>
5. NBTA Negotiations Committee (2):	<u>Suchland/Paul</u>
6. Village Annex/Abatement/CIC member:	<u>Hall</u>
7. Finance Committee Representative:	<u>Suchland</u>
8. Buildings/Grounds Committee Rep (2):	<u>Paul/Bertke</u>
9. Student Achievement Liaison (OSBA):	<u>Suchland</u>
10. Technology Committee Rep:	<u>Busse</u>
11. Ag Advisory Committee Rep:	<u>Paul</u>
12. New Bremen Education Foundation:	<u>Busse</u>

XII. Executive Session:

A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

1. _____ Personnel

_____ Appointment or Evaluation	_____ Promotion
_____ Employment	_____ Demotion
_____ Dismissal	_____ Compensation
_____ Discipline	_____ Investigation of Charges Or Complaints Against an Employee, Official, or Student
2. _____ Property Purchase or Sale
3. _____ Conferences with an Attorney Involving Pending or Imminent Court Action
4. _____ Negotiations (Preparing, Conducting, or Reviewing)
5. _____ Matters Required To Be Kept Confidential By Fed/State Law
6. _____ Security Arrangements

Motion by: _____, second by: _____ to adjourn to executive session for the purpose checked above at _____ am/pm.

Roll Call:

Busse _____ Hall _____ Paul _____ Suchland _____ Bertke _____

B. Return To Regular Board Session:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____

XIII. Other New Business to Be Considered By The Board:

- A.
- B.
- C.

XIX. Adjournment:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____