

Regular School Board Meeting

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

May 10, 2017

7:00 P.M.

(COMMUNITY ROOM)



Board Members

Mr. Scott Bertke

scott.bertke@newbremenschools.org (419-629-3719)

Mrs. Shelly Busse

shelly.busse@newbremenschools.org (419-977-2400)

Mr. Doug Hall

doug.hall@newbremenschools.org (419-953-9042)

Mr. Tom Paul

tom.paul@newbremenschools.org (419-629-2306)

Mr. Cory Suchland

cory.suchland@newbremenschools.org (419-733-1251)

Dr. Andrea Townsend– Superintendent

andrea.townsend@newbremenschools.org (419-629-8606)

Mrs. Jill Ahlers – Treasurer

jill.ahlers@newbremenschools.org (419-629-8606)

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

May 10 (W), 2017

7:00 P.M.

I. Call to Order: Mr. Tom Paul, President

II. Roll Call of Board Members: Mrs. Jill Ahlers, Treasurer

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

III. Pledge of Allegiance:

President Paul will lead the pledge.

IV. Public Participation at Board Meetings:

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. However, in order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 15 minutes of public participation will be permitted at each public meeting of the Board.

The presiding officer of each Board meeting shall administer the rules of the Board for public participation. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted only as indicated on the Board agenda according to the order of business.
- B. All persons wishing to participate in a public Board Meeting shall register their intent with the Superintendent, Treasurer, or Board President in advance of the meeting by completing a written request which shall include the name and address of the participant, the group affiliation if appropriate, and the topic to be addressed.
- C. Participants must be recognized by the presiding officer and preface their comments by an announcement of their name and address
- D. Public participation shall be limited to fifteen minutes per board meeting unless waived by the majority of the Board and shall be equally divided among those desiring to address the Board.
 - 1.
 - 2.

V. Presentations

- A.
- B.

VI. Reports

Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?

- A. Mrs. Diane Kramer, Elementary Principal
- B. Mr. Jason Schrader, Middle School Principal
- C. Mr. Brian Pohl, High School Principal
- D. Mr. Gary Jones, Athletic Director
- E. Mr. Brian Puthoff, Director of Technology

VII. Consent Agenda Items

Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.

A. Treasurer’s Recommendations

1. Approve the Regular School Board Meeting minutes on April 12, 2017 and the special meeting on May 2, 2017.
2. Approve the General Fund Paid Bills \$ 76,050.46
3. Approve the Lunchroom Fund Paid Bills . . . \$ 10,976.67
4. Transfer \$35,000.00 to the Lunchroom from the General Fund
5. Accept a donation of \$74,394.00 from Dianne Komminsk to purchase equipment and software. Increase the anticipated revenues and appropriations in fund 019-9008 to accommodate this donation.

Motion by: _____, second by: _____ that the board approve the motions contained in the Treasurer’s Report as presented.

Roll Call:

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

B. Superintendent’s Recommendation

1. Certified Contract Renewal

Approve the renewal of the employment contracts for the following teaching employees effective with the 2017-18 school year:

<u>Employee</u>	<u>Present Position</u>	<u>Present Contract</u>	<u>Admin. Recommendation</u>
Jan Beyke	JH Math Teacher	2 Yr.	3 Yr.
Bill Evans	Sp. Ed. Teacher	1 Yr.	1 Yr.
Maria Homan	Ag Teacher	2 Yr.	3 Yr.
Diana Kramer	Gr. 2 Teacher	1 Yr.	2 Yr.
Lindsay Mauch	JH English Teacher	2 Yr.	3 Yr.
Zack Nellom	Band Teacher	1 Yr.	2 Yr.
Theresa Newbright	HS English Teacher	2 Yr.	3 Yr.
Andrea Quellhorst	Sp Ed. Teacher	2 Yr.	3 Yr.
Paulina Rodgers	6 th Grade Teacher	2 Yr.	3 Yr.
Sarah Ross	HS Spanish Teacher	1 Yr.	1 Yr.
Chris Schmidt	JH Social Studies	1 Yr.	2 Yr.
Jodi Schumm	HS English	2 Yr.	3 Yr.
Barb Sims	Gr., 1 Teacher	3 Yr.	3 Yr.
Kayla Steinemann	JH Science Teacher	1 Yr.	2 Yr.
Cory Stephens	6 th Grade Teacher	1 Yr.	2 Yr.
Jordyn Trabue	HS English Teacher	1 Yr.	1 Yr.
Abby Wentz	Kg. Teacher	1 Yr.	2 Yr.

Motion by: _____, second by: _____ that the board approve the certified contract renewals as presented.

Roll Call:

Busse _____ Hall _____ Paul _____ Suchland _____ Bertke _____

2. Classified Contract Renewal

Approve the renewal of the employment contracts for the following non-teaching employees effective with the 2017-18 school year:

<u>Employee</u>	<u>Present Position</u>	<u>Present Contract</u>	<u>Admin. Recommendation</u>
Laura Freels	Cafeteria	1 Yr.	2 Yr.
Mary Moeller	Cafeteria	1 Yr.	2 Yr.
Sue Burnell	Bus Driver	1 Yr.	1 Yr.
Greg Maurer	Bus Driver	1 Yr.	1 Yr.
Rob Sniegowski	Bus Driver	2 Yr.	Continuing
Mike Jenkins	Custodian	2 Yr.	Continuing
Becky Eyink	Elem. Secretary	2 Yr.	Continuing

Motion by: _____, second by: _____ that the board approve the classified contract renewals as presented.

Roll Call:

Hall _____ Paul _____ Suchland _____ Bertke _____ Busse _____

3. Extended Time Contracts

Award one-year extended time contracts to properly perform the duties of their position for the 2017-18 school year as follows:

<u>Position</u>	<u>Employee</u>	<u>Extended Days</u>
Voc. Agriculture	Maria Homan	27
H.S. Guidance	Tricia Wendel	20
HS Music Instructor	Zackary Nellom	20

Motion by: _____, second by: _____ that the board approve the extended time contracts as presented.

Roll Call:

Paul _____ Suchland _____ Bertke _____ Busse _____ Hall _____

4. Supplemental Contracts for Certified Employees (Partial Listing) -

Offer one-year supplemental athletic contracts for the 2017-18 school year, effective July 1, 2017. This is a partial listing – certified employees only and no spring sports.

<u>Position</u>	<u>Employee</u>	<u>Step</u>
Athletic Director	Gary Jones	3
Asst. Athletic Director	Randy Trentman	3
Ticket Manager	Craig Griesdorn	3
Weight Room Supervisor	Chris Schmidt	3
Head Football	Chris Schmidt	3
Asst. Football	William Evans	3
Asst. Football	Chad Williams	3
Head J.H. Football	Josh Bowersock	3

Asst. J.H. Football	Brian Pohl	3
Varsity Volleyball	Diana Kramer	3
Reserve Volleyball	Jan Beyke	3
9th Grade Volleyball	Lindsay Roiberg	1
Varsity Basketball-B	Adam Dougherty	3
Reserve Basketball-B	Jason Schrader	3
Varsity Asst - G	Chad Williams	3
Freshman Basketball-B	Cory Stephens	3
Swim Coach	Cresta Ritter	3
JH VB Facility Coordinator	Randy Trentman	n/a
JH FB Facility Coordinator	Randy Trentman	n/a
JH GBK Facility Coordinator	Randy Trentman	n/a
JH BBK Facility Coordinator	Randy Trentman	n/a
JH Track Facility Coordinator	Gary Jones	n/a
HS VB Facility Coordinator	Gary Jones	n/a
HS GBK Facility Coordinator	Gary Jones	n/a
HS BBK Facility Coordinator	Gary Jones	n/a
HS Track Facility Coordinator	Gary Jones	n/a
HS BB/SB Facility Coordinator	Chad Wells	n/a

Motion by: _____, second by: _____ that the board approve the supplemental contracts as presented.

Roll Call:

Suchland _____ Bertke _____ Busse _____ Hall _____ Paul _____

5. Supplemental Contracts for Certified Employees (Partial Listing) -
Offer one-year supplemental contracts for the 2017-18 school year, effective July 1, 2017. This is a partial listing – certified employees only.

Position	Employee	Step
Marching Band Front Adv.	Cresta Ritter	3
Music Department Asst.	Patty Ruckman	3
Elem. Music Programs	Holly Smith	3
Music Department Accomp.	Barb Lemmon	3
Music Department Accomp.	Patty Ruckman	3
Music Department Accomp.	Barb Lemmon	3
Co-Yearbook - Business	Shannon Heckman	3
Co-Yearbook - Production	Shannon Heckman	3
MS Newspaper	Tess Moeller	2
Gifted Coach	Tess Moeller	3
Cards Club Advisor	Shannon Heckman	3
Student Council Adv.	Loresa Burden	3
Class Play Production Adv.	Mike Heuker	3
Spanish Club Adv.	Sarah Ross	2
Nat'l Honor Soc. Adv.	Ben Kramer	2

Sr. Class Advisor	Tricia Wendel	3
Co-Jr. Class Advisor	Loresa Burden	3
Co-Jr. Class Advisor	Cresta Ritter	3
Soph. Class Adv.	Ben Kramer	3
Fresh. Class Adv.	Chad Williams	3
JH Student Council Adv.	Donna Schmitmeyer	2
JH Student Council Adv.	Steph Elking	1
Scholastic Team Adv.	Theresa Newbright	3
IAT Team Member	Alycia Neimeyer	3
IAT Team Member	Tanya Homan	3
IAT Team Member	Kelly Wilker	3
STEM Fair Coordinator	Kayla Steinemann	-
Project Ease Coordinator	Abby Wente	3
Project Ease Coordinator	Donna Schmitmeyer	3
Project Ease Coordinator	Tanya Homan	3
Power of the Pen Advisor	Polly Rodgers	3
Power of the Pen Assessor	Kate Timmerman	3

Motion by: _____, second by: _____ that the board approve the supplemental contracts as presented.

Roll Call:

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

6. Community Filled Supplemental Contracts

The Administration recommends employing the following community individuals for a one-year supplemental contract for the 2017-18 school year to direct, supervise or coach the following student activity:

Position	Employee	Step
Asst. Football	John Sailer	3
Asst. J.H. Football	Tom Howell	2
Asst. J.H. Football	Gary Moeder	3
J.H. Volleyball - Gr 8	Lisa Thobe	3
Co-Cross Country	Julie Ferguson	3
Co-Cross Country	Nate Niekamp	3
Co-Golf	Joel Hemmelgarn	2
Co-Golf	Mike Holdren	3
Co-H.S. Cheerleader Adv	Donnie Cox	3
Co-H.S. Cheerleader Adv	Stephanie Scheib	2
J.H. Cheerleader Adv	Alexis Richter	2
Varsity Basketball-G	Chris Burden	3
Reserve Basketball-G	LeAnn Keller	3
Varsity Asst - B	Dane Cook	3
Gr. 8 Basketball - B	Bartt Suchland	3

Gr. 8 Basketball - G	John Storrer	3
Gr. 7 Basketball - B	Greg Elking	3
Gr. 7 Basketball - G	Bill Lennartz	2
Assistant Swim Coach	Natalie Heitkamp	3
HS FB Facility Coordinator	Scott Paul	n/a
Marching Band Asst.	Jeff Kuenning	2
Music Department Accomp.	Geoff Mayer	3
Co-Yearbook - Business	Heather Powers	3
Co-Yearbook - Production	Heather Powers	3
Yearbook Graphic Design Consultant	Heather Powers	-
Class Play (Each)	Harriet Bundy	3
Auditorium Manager	Andy Bundy	2

Motion by: _____, second by: _____ that the board approve the supplemental contracts as presented.

Roll Call:

Busse _____ Hall _____ Paul _____ Suchland _____ Bertke _____

7. Approve Graduating Seniors

The Administration recommends the approval of the following list of 2016-17 seniors for graduation pending each student's passage of the required Ohio Graduation Test and the successful completion of the courses and/or credits as established by the State of Ohio or the New Bremen Local Schools: (43 Seniors)

**NEW BREMEN HIGH SCHOOL
CLASS OF 2017
May 28, 2017**

Brianna Alexis Arling	Alyia Brook Lawrence
Megan Elizabeth Ball	Hanna Marie Lemley
Eric William Bowers	Cory Donald Luedeke
Jenna Marie Broerman	Kelli Ann Maurer
Bailey Ann Bronkema	Maxwell Harrington Messick
Amanda Marie Brown	Jenna Danae Miller
Sarah Naomi Condon	Madelyn Rose Moeller
Garrett Jameson Doherty	Tate Nathaniel Myers
Baily Madison Duke	Erica Marie Niekamp
Stephanie Nicole Elliott	Kathryn Elizabeth Niekamp
Mikayla Nicole Feltz	Payton Jenai Niekamp
Sophia Noelle Fox	Kendra May Paul
Zachary Thomas Fry	Alexa Renee Paulus
Briana Nicole Hemmelgarn	Taylor Jo Powers
Jake Thomas Hemmelgarn	Madysson Anne Ritter
Kennedy Elizabeth Hoying	Jordan Nicole Sailer
Hannah Ashtene James	Chloe Rose Schwartz
Michael Bryan Kelly, II	Kaitlyn Elizabeth Schwieterman
Bryan Tryle Kidder	Cassidy Lynn Smith
Benjamin Michael Kronenberger	Parker Jacob Staton
Hannah Victoria Lane	Alyssa Marie Thieman
	Logan Ann Wells

8. Van certification

Grant the Superintendent authority to approve district school van drivers certification for the 2017-18 school year when they have completed all necessary documentation, passed physical and met qualifications related to driver record, training, and licensure.

9. Student Accident Insurance Program

Approve Griffin Insurance/National Guardian Life Insurance Company (Mount Vernon) to offer accident insurance to our students for the 2017-18 school year.

- a. We have very few subscribers, but still feel it is a valuable plan for those students needing it.
- b. This plan pays primary coverage for the first \$250 of all eligible charges on each injury even if their other insurance pays, too. After the \$250 amount, the coverage picks up all eligible charges that their other insurance does not pay. If there is no other insurance, this insurance would continue to be the primary coverage with no deductible. The following rates have been quoted for 2017-18:

	<u>2016-17</u>	<u>2017-18</u>
Gr. K-6 School Time Only Coverage	\$24.00	\$24.00
Gr. 7-12 School Time Only Coverage	39.00	39.00
Gr. K-6 Twenty-Four Hour Coverage	83.00	83.00
Gr. 7-12 Twenty-Four Hour Coverage	96.00	96.00
Senior High Football Coverage	136.00	136.00

10. Activity Budgets

Approve the following Activity Budgets for FY2018 (2017-18):

- a. As required by the Ohio Revised Code
- b. Copies of Budgets will be available at the Board Meeting
- c. Summary of Individual Activity Accounts is enclosed
- d. Summary of each Activity Fund is as follows:

<u>Fund</u>	<u>Est. Beginning Bal</u>	<u>Est. Revenue</u>	<u>Est. Expend</u>
018 (Public School Support)	\$ 7,950.00	\$22,200.00	\$20,500.00
022 (Trust)	3,900.00	1,650.00	1,600.00
200 (Activity)	28,150.00	140,300.00	138,450.00
300 (Activity)	87,650.00	200,555.00	184,930.00

11. Advertise for school bus purchase

Whereas the New Bremen Board of Education wishes to advertise and receive bids for the purchase of one school bus.

Therefore be it resolved the New Bremen Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase a one school bus.

12. Approve a change to the calendar for the 2017 – 2018 school year. Open House will now be held on March 19 rather than March 12 as previously scheduled.

Motion by: _____, second by: _____ that the board approve the Superintendent’s Report as presented.

Roll Call:

Hall _____ Paul _____ Suchland _____ Bertke _____ Busse _____

VIII. Other New Business:

- A.
- B.
- C.

Motion by: _____, second by: _____ that the board approve the Other New Business as presented.

Roll Call:

Paul _____ Suchland _____ Bertke _____ Busse _____ Hall _____

IX. Other Old Business:

- A.
- B.
- C.

Motion by: _____, second by: _____ that the board approve the Other New Business as presented.

Roll Call:

Suchland _____ Bertke _____ Busse _____ Hall _____ Paul _____

X. Informational Items

- A. The N-B Schools plan to graduate 43 students on Sunday, May 28 with the following activities planned:
 - 1:30 PM Baccalaureate Service (James F. Dicke Auditorium) Planned by Community Ministers
 - 2:30 PM Commencement Exercise (N-B Gym)

B. Employee Service Awards

The following N-B Employees will be honored for their service to the New Bremen School on May 26, 2017 at the Staff Banquet at 11:30 a.m.:

5 Year Award

Jeremy Krieg
Brian Pohl
Jason Schrader

10 Year Award

Josh Bowersock
Molly Rush
Jennifer Sniegowski

15 Year Award

Bert McDermitt
Heather Moeller
Tricia Wendel

20 Year Award

Stephanie Elking
Randy Trentman

25 Year Award

Helen Moeder
Kathy Neumeier
Scott Paul
Amy Poeppelman
Nancy Riethman
Donna Schmitmeyer

30 Year Award

Darlene Gilberg

35 Year Award

None

Retirement

None

C. The 2017 Fund Drive for the New Bremen Education Foundation has recently been completed. It appears that there will be a total of 70 scholarships to be awarded to the 2017 Graduates as the result of the New Bremen Education Foundation. In addition to the N-B Educational Foundation Scholarships, there are also approximately 35 other scholarships that are either local or regional that will be awarded.

D. The Board and Administration would like to thank the community for support of the new K-8 building project.

XI. Executive Session:

A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

1. Personnel

<input type="checkbox"/> Appointment or Evaluation	<input type="checkbox"/> Promotion
<input checked="" type="checkbox"/> Employment	<input type="checkbox"/> Demotion
<input type="checkbox"/> Dismissal	<input type="checkbox"/> Compensation
<input type="checkbox"/> Discipline	<input type="checkbox"/> Investigation of Charges Or Complaints Against an Employee, Official, or Student
2. Property Purchase or Sale
3. Conferences with an Attorney Involving Pending or Imminent Court Action
4. Negotiations (Preparing, Conducting, or Reviewing)
5. Matters Required to be Kept Confidential by Fed/State Law
6. Security Arrangements

Motion by: _____, second by: _____ to adjourn to executive session for the purpose checked above at _____ am/pm.

Roll Call:

Bertke _____ Busse _____ Hall _____ Paul _____ Suchland _____

B. Return To Regular Board Session:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____

XII. Other New Business to be Considered by the Board:

- A.
- B.
- C.

XIII. Adjournment:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____