

Regular School Board Meeting

**NEW BREMEN LOCAL SCHOOL DISTRICT**

Board of Education Agenda

July 12, 2017

7:00 P.M.

(COMMUNITY ROOM)



**Board Members**

Mr. Scott Bertke

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Mrs. Shelly Busse

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Mr. Doug Hall

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Mr. Tom Paul

[tom.paul@newbremenschools.org](mailto:tom.paul@newbremenschools.org) (419-629-2306)

Mr. Cory Suchland

[cory.suchland@newbremenschools.org](mailto:cory.suchland@newbremenschools.org) (419-733-1251)

Dr. Andrea Townsend– Superintendent

[andrea.townsend@newbremenschools.org](mailto:andrea.townsend@newbremenschools.org) (419-629-8606)

Mrs. Jill Ahlers – Treasurer

[jill.ahlers@newbremenschools.org](mailto:jill.ahlers@newbremenschools.org) (419-629-8606)

**NEW BREMEN LOCAL SCHOOL DISTRICT**  
 Board of Education Agenda  
 July 12 (W), 2017  
 7:00 P.M.

**I. Call To Order:** Mr. Tom Paul, President

**II. Roll Call of Board Members:** Mrs. Jill Ahlers, Treasurer  
 Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_

**III. Pledge of Allegiance:**  
 President Paul will lead the pledge.

**IV. Public Participation At Board Meetings:**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. However, in order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 15 minutes of public participation will be permitted at each public meeting of the Board.

The presiding officer of each Board meeting shall administer the rules of the Board for public participation. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted only as indicated on the Board agenda according to the order of business.
- B. All persons wishing to participate in a public Board Meeting shall register their intent with the Superintendent, Treasurer, or Board President in advance of the meeting by completing a written request which shall include the name and address of the participant, the group affiliation if appropriate, and the topic to be addressed.
- C. Participants must be recognized by the presiding officer and preface their comments by an announcement of their name and address
- D. Public participation shall be limited to fifteen minutes per board meeting unless waived by the majority of the Board and shall be equally divided among those desiring to address the Board.
  - 1.
  - 2.

**V. Presentations**

- A. Public Finance Resources – Stacy Overly presenting on the 5-Year Forecast
- B.

**VI. Reports**

*Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?*

Mrs. Diana Kramer, Elementary Principal – Test Scores

**VII. Consent Agenda Items**

*Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.*

**A. Treasurer Recommendations**

1. Approve the Regular School Board Meeting minutes on June 21, 2017.
2. Approve the General Fund Paid Bills . . . . . \$170,996.45
3. Approve the Lunchroom Fund Paid Bills . . . \$ 3,260.73

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the motions contained in the Treasurer’s Recommendations as presented.

Roll Call:

Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_

**B. Superintendent Recommendations**

1. Personnel

a. Resignation

Accept the retirement resignation of Bert McDermitt, effective June 1, 2017. Mrs. McDermitt has been an employee at New Bremen for 15 years.

b. Non-Teaching Employment

Individual	Employment Position	Step	Effective	Contract Duration
Andrea Quellhorst	Assistant Varsity Volleyball	1	2017-18	1 Year
Brian Puthoff	JH Speed and Strength Coord/ Weight Room Supervisor	1	2017-18	1 Year

c. Job Description and Salary Schedule for Speech & Language Pathologist position

Approve the job description and the salary schedule for the new position of Speech & Language Pathologist. This position is based on .80 fte and replaces the speech services contracted through the Auglaize County ESC.

d. Employment Contract

Individual	Employment Position	Step	Effective	Duration
Karla Grieshop	Speech & Language Pathologist	MA+15/15	2017-18	1 Year

e. Substitute and Hourly Rates –

Approve the following substitute and hourly rates for the 2017-2018 school year:

Position	2016-1017 Rate	2017-18 Recommended Rate
Substitute Teaching	\$84.00/day	\$84.00/day
Home Instruction/Tutoring	19.00/hour	19.00/hour
Substitute Bus Driving:		
Regular Routes (1.25 hours)	21.10/trip	21.48/trip
Short Routes (.75 hours)	12.66/trip	12.89/trip
Field Trip	11.82/hour	12.03/hour
Bus Driver Recertification	22.75/hour	22.75/hour
Athletic/Band Trips based on length	40-115/trip	40-115/trip
Substitute Secretary	12.36/hour	12.58/hour
Substitute Custodian	13.79/hour	14.03/hour
Substitute Cafeteria	10.42/hour	10.60/hour
Substitute Instructional Aide	11.99/hour	12.20/hour
Substitute Study Hall/Library Aide	10.49/hour	10.67/hour
Substitute Nurse	84.00/day	84.00/day

2.. Approve the following school fees for the 2017-18 school year:

	2016-17	2017-18
<b>Kindergarten - Grade 6</b>	\$ 43.00	\$ 44.00
<b>Grade 7</b>	\$ 33.50	\$ 33.50
<b>Grade 8</b>	\$ 33.50	\$ 33.50
AP Biology	\$ 92.00	\$ 92.00
AP Calculus	\$ 92.00	\$ 92.00
AP Government	\$ 92.00	\$ 92.00
AP Literature & Composition	\$ 113.00	\$ 100.25
Accounting I	\$ 88.75	\$ 88.75
Accounting II	\$ 119.00	\$ 119.00
Advanced Physiology	\$ 10.50	\$ 10.50
Algebra B		\$ 6.00
Art I-II-III-IV	\$ 30.00	\$ 30.00
Astronomy	\$ 5.00	\$ 5.00
Basic Algebra		\$ 6.00
Basic Geometry		\$ 6.00
Biology	\$ 6.00	\$ 6.00
Business Math	\$ 30.00	\$ 32.50
Chemistry	\$ 17.00	\$ 17.00
English 9 & English 9 Honors	\$ 7.00	\$ 24.00
English 10 Honors	\$ 27.50	\$ 9.00
English 10 CP	\$ 16.25	\$ 8.25
English 11	\$ 14.00	\$ 12.50

English 11 Honors	\$ 14.00	\$ 14.00
English 12	\$ 22.00	\$ 11.50
Film as Literature II	\$ 6.00	\$ 6.00
Freshman Fee	\$ 5.25	\$ 5.25
Graphic Design I & II	\$ 5.00	\$ 5.00
Health	\$ 4.75	\$ 18.00
Intro. to Engineering Design	\$ 6.00	\$ 6.00
Junior Fee	\$ 16.75	\$ 16.75
Life Skills I - II	\$ 20.00	\$ 20.00
Music and/or Choir Participation		
Band (Full Year)	\$ 30.00	\$ 30.00
Marching Band Only (Fronts)	\$ 20.00	\$ 20.00
Concert Band Only (Football Players)	\$ 10.00	\$ 10.00
Choir	\$ 15.00	\$ 15.00
Instrument Rental		
Marching & Concert	\$ 40.00	\$ 40.00
Marching Band Only	\$ 25.00	\$ 25.00
Concert Band Only	\$ 30.00	\$ 30.00
Junior High	\$ 30.00	\$ 30.00
Music Theory I (2 Books)	\$ 13.00	\$ 13.00
Music Theory II (1 Book)	\$ 6.50	\$ 6.50
Music Theory III	\$ 25.00	\$ 25.00
Officiating Class - Basketball	\$ 25.00	\$ 25.00
Officiating Class - Baseball & Softball	\$ 50.00	\$ 50.00
Photography	\$ 5.00	\$ 5.00
Physical Science	\$ 5.00	\$ 5.00
Physiology	\$ 34.00	\$ 34.00
Senior Fee	\$ 5.25	\$ 5.25
Sophomore Fee	\$ 5.25	\$ 5.25
Spanish I	\$ 9.50	\$ 8.50
Spanish II	\$ 12.00	\$ 8.50
Spanish III	\$ 16.00	\$ 16.00
Spanish IV	\$ 24.50	\$ 24.50
Technology Fee	\$ 9.00	\$ 9.00
Vo Ag I: Agri, Food & Natural Resources	\$ 95.00	\$ 95.00
Vo Ag II: Animal & Plant Science	\$ 40.00	\$ 40.00
Vo Ag IV: Livestock, Nutrition, Selection, Mgt.	\$ 45.00	\$ 45.00
Vo-Ag Capstone	\$ 45.00	\$ 45.00

3. Federal or State Grant for FY18

Approval to apply and/or participate in the following state and/or federal programs for the upcoming school year. These programs help assist the New Bremen Schools in providing services, materials, and equipment for the benefit of our students.

<b>Program or Grant</b>	<b>FY17</b>	<b>FY18</b>
Title I	78,127.48	62,938.44
Title II-A	25,742.10	15,681.08
Title III	1,135.76	997.42
IDEA Part B (Special Ed)	148,738.53	148,533.02
Regional Teacher Training Center (11 Counties) West Central Ohio Sp. Ed. Center (SERRC) \$900 fee		

4. Athletic ticket prices

- a. Approve the following season ticket prices:

<u>Sport</u>	<u>Reserved Seat</u>		<u>General Admission</u>	
	<u>Adult</u>	<u>Student</u>	<u>Adult</u>	<u>Student</u>
Football	\$27.00	--	--	--
Volleyball	--	--	22.50	--
Fall Sports Pass	--	--	--	30.00
Boys Basketball	60.00	--	--	--
Winter Sports Pass	75.00	--	--	40.00
Fall Family Pass*	\$110.00		\$100.00	
Family Winter Sports*	175.00		165.00	

\* Family = 2 Adults + Students K-12 (Family pass is good for all high school and junior high sporting events during that season.)

- b. Approve the Senior Citizens Passes

Senior Citizens (age 60 and older) may obtain a Senior Citizen's Pass for \$35.00 per adult. This pass will entitle the individual to general admission to all home games throughout the school year.

- c. New Bremen Local School employees/coaches can purchase season tickets at half the price listed above.

5. Student Handbook Revisions

Approve changes to the Student Handbooks for the 2017-18 school year. As in past years, most of the revisions reflect Board Resolutions, ORC Regulations, or Administrative Input.

6. 2017-18 Activity Calendar

Approve the activity calendar with approval to add/change/delete school activities during the school year as deemed necessary.

7. Ag Advisory Committee

Name the following as Agriculture Advisory Committee members for the 2017-18 school year:

- 1 year left on term – Dan Koenig and Tom Roetgerman
- 2 year left on term –
- 3 year left on term –

8. Out-of State Field Trip Request

Approve the request of the following group to attend a professional conference, which is out-of-state requiring overnight lodging.

<u>Employee</u>	<u>Event</u>	<u>Destination</u>	<u>Dates</u>	<u>Est. N-B Students</u>
Maria Homan	National Convention	Indianapolis, IN	Oct 25-27	10

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the motions contained in the Superintendent's Report as presented.

Roll Call:

Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_ Bertke \_\_\_\_\_

**VIII. Other New Business Items:**Lunchroom Data

## 1. Free and Reduced Meals Served

<u>School Year</u>	<u>% Free/Reduced Lunches</u>
2004-05	8.0%
2005-06	7.3%
2006-07	7.6%
2007-08	9.1%
2008-09	11.5%
2009-10	17.4%
2010-11	15.4%
2011-12	13.6%
2012-13	14.5%
2013-14	10.9%
2014-15	13.8%
2015-16	11.3%
2016-17	11.9%

## 2. Cafeteria Calculations for the 2016-17 school year

Food Cost per Meal (net of alacare food and extra milk)	\$0.84
Labor Cost per Meal	1.81
Misc. Cost per Meal (Supplies & Fringes)	1.35
Total Cost	\$4.00

Student Lunch Cost	
Total Cost	4.00
Less Ave. State/Fed Reimbursement	-0.69
Net Cost of Student Lunch	3.31

## 3. Recommended lunch and milk prices for the 2017-18 school year:

		<u>Per Day</u>
Lunch –	Students K-6	\$2.80
	Students 7-12	2.90
	Reduced	.40
	Adults	4.30
Milk -	Students	.35
	Adults	.35

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ to approve the new lunch prices as presented.

Roll Call:

Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_

**IX. Old Business****A. . Determine Project Delivery Method for the new K-8 building project.**

The Four Delivery Project Methods are as follows:

- a. Multiple Prime
- b. General Contracting
- c. Construction Manager at Risk
- d. Design-Build

**X. Informational Items**

A. Student attendance during the 2016-17 school year was 97.1%. For the 2015-16 school year, the student attendance was 96.9%.

B. Board of Education election in November, 2017. Three positions available.



**XI. Executive Session:**

A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

1.  X  Personnel

- |   |  |
|---|--|
| <u>      </u> Appointment or Evaluation | <u>      </u> Promotion  |
| <u>      </u> Employment                | <u>      </u> Demotion   |
| <u>      </u> Dismissal                 | <u> X </u> Compensation  |
| <u>      </u> Discipline                | <u>      </u> Investigation of Charges or Complaints Against an Employee, Official, or Student |

2.  X  Property Purchase or Sale

3.        Conferences with an Attorney Involving Pending or Imminent Court Action

4.        Negotiations (Preparing, Conducting, or Reviewing)

5.        Matters Required To Be Kept Confidential By Fed/State Law

6.        Security Arrangements

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ to adjourn to executive session for the purpose checked above at \_\_\_\_\_ am/pm.

Roll Call:

Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Hall \_\_\_\_\_ Paul \_\_\_\_\_ Suchland \_\_\_\_\_

B. Return To Regular Board Session:

Action Taken:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_

**XII. Other New Business To Be Considered By The Board:**

A.

**XIII. Adjournment:**

Action Taken:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ **Time:** \_\_\_\_\_