The New Bremen Local Board of Education met in regular session at 6:00 p.m. in the Community Room.

Roll Call: Mrs. Shelly Busse, Mr. Tom Paul and Mr. Cory Suchland. Also present were Superintendent Jason Schrader, K-8 Principal Diane Kramer, High School Principal Brian Pohl, and Treasurer Jill Ahlers. Mr. Doug Hall and Mr. Scott Bertke were absent.

President Tom Paul led the pledge of allegiance.

Winter sports athletes were at the meeting to update the Board on their upcoming season. Representing boys swimming were Sam Rutschilling, Noah Parlett, and Ezra Ferguson. Girls swimming was represented by Ashley Paul and Josie Sprague. Jane Homan represented girls basketball. Tara Springer represented girls bowling and Spencer Alig represented boys bowling. Boys basketball was represented by Luke Vonderhaar, Avery Powers, and Koby Paul.

The Elementary Robotics team presented and update from their competition. The reported they performed fairly well and won the spirit award. Their season has concluded, and they have set goals for next year.

There was a public hearing for input on school calendar days and options. No input was given.

Elementary Principal, Diane Kramer, submitted the following report:

1. **Instruction**

* Interim Reports for the second nine weeks were sent home on Friday, November 17th.
* Individual teacher value added reports were released in November. In grades 4-8 we have the following breakdown by category: Most Effective (4), Above Average (3), Average (3), Approaching Average (1), Least Effective (2). We are working with the ESC on evaluating these rating with teachers on a one-on-one basis and addressing needs through the evaluation process.

1. **School Operations, Resources and Learning Environment**

* Our 7th and 8th grade students attended the production “Cadence” at the high school auditorium on Monday, November 13th. A special thank you goes out to Lock One Community Arts for sponsoring this activity free of charge.
* Our District Leadership Team as well as other staff members visited Bath Elementary and Kenton Elementary on November 29th. This was a great first step in looking at design features we want to incorporate in to our new facility.

1. **Collaboration**

* Grades 5-12 teachers received professional development on the English Language Arts Standards on Mondays December 4th and 11th. This training is valuable as we look at our current and future ELA curriculum implementation.
* Our administration met with EMS, police chief, and fire chief to conduct a table top discussion of our emergency operations. Valuable discussions were held as we look at preventative and reactive safety practices.
* Teachers are working on K-12 Student Experience Roadmaps under the direction of the District Leadership Team. We are evaluating our curricular practices as well as experiences outside of the classroom from a student perspective.

1. **Parent and Community Engagement**

* On Friday, November 10th, students and staff attended the annual Veteran’s Day Assembly. Our student leader advisors and the student leaders did an excellent job planning and presenting the assembly. Many veterans commented on how much it means to be recognized and welcomed by our staff and students.
* On Tuesday, November 14th, kindergarten held their second Project Ease student/parent program. This lesson focused on sounding out words and writing words using “kid” spelling.
* Rotary Career Day was held November 14th. Several juniors in our area job shadowed teachers in the elementary and middle school.
* On Tuesday, November 21st, our kindergarten classes held their annual Grandparents Day program. Students sang songs for their grandparents and served them punch and popcorn. After the program grandparents were invited to visit the kindergarten classrooms and meet the teachers. We had over 200 grandparents in attendance.
* Our annual second grade musical was held Thursday, December 7th at 9:30 a.m. and 7:30 p.m. This year’s musical included a retelling of *The Night Before Christmas* and many Christmas songs. Miss Smith, the second grade teachers, and students did a great job!
* The Middle School Band Concert will be held December 14th at 2:00 p.m. and 7:30 p.m.
* Cardinal Pride is sponsoring a Santa Shop for grades K-5. This is an opportunity for students to purchase inexpensive Christmas gifts for family members.

1. **Special Education**

* Our UDL (Universal Design for Leadership) team had their first formal evaluation on November 30th. The evaluator from SST6 was impressed with their preparation, lesson delivery, and collaborative efforts.
* Planning is underway for service delivery for the 2018-2019 school year in regards to our special education population and where/how student needs can best be met.

High School Principal, Brian Pohl, submitted the following report:

1. The marching band earned a 2 at State competition in Brunswick near Cleveland.
2. We held a staff meeting where staff focused on writing their personal commitment statement.
3. We concluded our final scheduled Parent Teacher Conferences.
4. The English Department met all day with 5-12 grade English Teachers to view standards, align curriculum, and work on other collaborative efforts within their department.
5. Fall sports award banquet was held.
6. Tri-Star held a meeting with all sophomores. Sophomores with interest in Tri-Star went to visit those programs to tour the facility and learn more about those fields of study.
7. Volleyball was clapped-out for their trip to State tournament.
8. Veterans Day was celebrated by hearing Captain Dave Berchtold speak about his 30 year military career in the US Navy.
9. The volleyball team are 2017 State Champions!
10. The FFA held a blood drive in conjunction with the Red Cross.
11. Lock One Community Arts provided the acapella group, Cadence, for our choir students to hear and interact with at a performance.
12. The sophomore clothing sale fund raiser concluded.
13. Juniors participated in Rotary Career Day.
14. Sara Hines from Crown Purchasing spoke to all students during CPT.
15. The District Leadership Team had meetings to discuss the building project, potential building tour dates, and vision for the future. They toured Lima Bath and Kenton schools as local models of what new construction can offer.
16. The Band/Choir visited Disney and performed there.
17. Spanish Club students went to a private showing of the new Disney Pixar movie Coco.
18. Magnified Giving students went to Elmwood to participate in an intergenerational painting class with residents.
19. I am meeting with students on the D/F list to check their progress as we approach the final three weeks of the semester leading into final exams before the holidays.
20. The Americanism and Government test winners for NBHS were as follows by grade level, county winner Cale Brackman(12), Katlyn Paulus(12), Micah Condon(11), Andrea Heitkamp(11), county winner’s Patrick Wells(10) and Hannah Kramer(10). These students and their parents will be invited to the local American Legion Birthday Dinner in March.
21. I attended a value-added data training seminar and shared the initial scores with staff who receive a teacher effectiveness value-added report.
22. We held a table-top exercise with local emergency management in order to review plans in the event of an emergency.

Technology Director, Brian Puthoff, submitted the following report:

Chromebooks – We are making progress towards utilizing Chromebooks as a pilot project at the high school. We are still on track to implement this at the start of the second semester. We are going to utilize a directory synchronization tool that, when completely set up and configured, will automatically synchronize our student account data with our Google domain services. While this process will take considerable time to configure, in the long term, it will help tremendously at keeping our Google domain in sync with our local New Bremen domain. This is a key component to any Chromebook deployment in schools.

* Absence Management - Along with Jill Ahlers and Heather Kuck, we have begun the process of becoming Frontline Education certified in their Absence Management system. Once trained and certified in this program and once we configure this system for our district, we’ll be able to manage all of our employee absences using the system, thereby eliminating the need for all the cumbersome and time-consuming paperwork that we use now. This system will make us much more efficient in this process.

Gary Jones, Athletic Director, submitted the following report:

1. Future Football schedule

2018 – Week 1 Ben Logan Away, week 2 Mississinawa

Valley Home

2019 – Week 1 Ada away, week 2 Ansonia home

2020 – Week 1 Ada home, week 2 Ansonia away

1. Recognition banners in the gym

We are starting to look into updating the banners in our

Gymnasium for League, District, Regional and State

Recognition.

1. We are currently working with the town council on placing signs in the community to honor our team State Champions.
2. The Volleyball team and coaches have been invited to attend the State House by Representative Keith Faber. We are working on a date sometime after we return from Christmas Break.

Treasurer Recommendations

* 1. Approve the Regular School Board Meeting minutes on November 8, 2017.
  2. Approve the General Fund Paid Bills . . . . . . $ 82,264.36
  3. Approve the Lunchroom Fund Paid Bills . . . $ 7,426.97
  4. Approve the increase to estimated revenue and appropriations for the 019-9999 fund by $600.00 due receiving a $500.00 HondaGo grant and a $100.00 donation from Mesco for the high school Robotics club.
  5. Establish a student activity fund (200-932A)for the FCA (Fellowship of Christian Athletes). The initial revenues and appropriations are estimated at $1,000.00.

17-102 Motion by Busse, second by Suchland that the board approve the motions contained in the Treasurer’s recommendations as presented. Upon the call of the roll, the vote was as follows: Busse, yes; Paul, yes; Suchland, yes. Motion Carried.

# Superintendent Recommendations

1. Organizational Board Meeting

The N-B Board needs to establish a date for the organizational meeting and the January School Board Meeting:

a. The Administration would suggest combining these two meetings into one meeting as listed below. A budget hearing is no longer required due to legislation that allows county auditor’s to waive the budget filing. Auglaize County has formally waived the budget filing for Auglaize County.

b. By law, the organizational meeting must be held during or before the first fifteen (15) days of January.

c. Appoint a President Pro-Tem to preside over the Organizational Meeting until such time as a new Board President is elected: Mr. Cory Suchland

Meeting Date Time Place Organizational Meeting January 10, 2018 7:00 PM Board Room

January Monthly Meeting January 10, 2018 7:15 PM Board Room

2. OSBA Membership

Authorize the school district membership with the OSBA. New Bremen is a Charter Member since 1955. This would include membership services and subscriptions to the OSBA Journal and Briefcase for the Board Members, Treasurer, Principals, and Superintendent.

17-103 Motion by Paul, second by Busse that the board approve the items contained in the Superintendent Recommendations as presented. Upon the call of the roll, the vote was as follows: Busse, yes; Paul, yes; Suchland, yes. Motion carried.

**Other New Business Items:**

1. Emergency Resolution - Chiller

Approve emergency resolution to waive competitive bidding and declare an Urgent Necessity of contract with Slagle Mechanical for a chiller system for the high school building in the amount of $100,901.00 due to a lightning strike and the necessity of conditions of the facilities for the 2017-2018 school year.

**RESOLUTION DECLARING URGENT NECESSITY AND APPROVING A CONTRACT WITH SLAGLE MECHANICAL FOR REPLACEMENT CHILLER.**

WHEREAS, Section 3313.46 of the Revised Code requires board of education to advertise for bids for a period of two weeks when they determine to make certain repairs and/or improvements to school buildings, the cost of which will exceed $50,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, on or about July 22, 2017 the chiller system was struck by lightning; and

WHEREAS, the Board received a quote from Slagle Mechanical for removal and replacement of the chiller system; and

WHEREAS, delay to necessary repair work may result in learning conditions concerns for students; and

WHEREAS, the Board wishes to declare an urgent necessity and waive competitive bidding requirements of the Ohio Revised Code 3313.46 for the removal and replacement of the chiller system and enter into a contract with Slagle Mechanical, for the removal and replacement of the chiller system, as permitted under Section 3313.46(A).

NOW, THEREFORE, BE IT RESOLVED by the Board of Education for the New Bremen Local School District as follows:

1. The Board determines that an urgent necessity exists with respect to removal and replacement of the chiller system and finds that it is in the Board's best interest to avoid any delay and additional learning condition concerns to students, faculty and staff. The Board waives competitive bidding for removal and replacement of the chiller system and authorizes the Treasurer for the School District to enter into a contract with Slagle Mechanical, to perform the necessary work in an amount not to exceed $100,901.00.

2. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board, which may be inconsistent or duplicative with the provisions of this resolution.

3. It is found and determined that all formal action of this board concerning and relating to the adoption of this resolution were adopted in an open meeting of this board, and that all deliberations of this board and of any of its committees that resulted in such formal action were adopted in meetings open to the public, in compliance with all legal requirements including R.C. §121.22.

17-104 Motion by Suchland, second by Busse that the board approve the items contained in the resolution as presented. Upon the call of the roll, the vote was as follows: Paul, yes; Suchland, yes; Busse, yes. Motion carried.

1. Resolution for Revisions to the OASBO Section 457 Plan

A RESOLUTION APPROVING REVISIONS TO THE OASBO SECTION 457 PLAN

WHEREAS, the New Bremen School District (the "District") previously adopted and maintains an "eligible deferred compensation plan" under Section 457(b) of the Internal Revenue IRC ("IRC") through the Ohio Association of School Business Officials ("OASBO") OASBO 457 Deferred Compensation Plan (the "Plan"); and

WHEREAS, in prior years, OASBO has maintained a Plan Provider Agreement with Voya Retirement Insurance and Annuity Company ("Voya"), pursuant to which Voya has provided (i) group annuity contracts that meet the requirements of IRC Section 457(g)(3) ("Provider Contracts"), and (ii) assistance with certain aspects of Plan administration; and

WHEREAS, the Plan provides that it may be amended from time to time by OASBO; and

WHEREAS, OASBO has amended and restated the terms of Plan and the Plan Provider Agreement, effective as of April 1, 2017; and

WHEREAS, under the amended Plan and Plan Provider Agreement, AXA Equitable Life Insurance Company ("AXA") also is permitted to (i) offer Provider Contracts, and (ii) assist with certain aspects of Plan administration; and

WHEREAS, as a Participating Employer under the Plan, the District wishes to permit Eligible Employees under the Plan to be able to select Provider Contracts from either or both of Voya and AXA for receipt of their employee contributions under the Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the New Bremen School District, Auglaize County, Ohio, that:

Section 1. Inclusion of AXA as a Plan Provider. Effective as of December 13, 2017, in connection with the administration of the Plan, both Voya and AXA shall be permitted to offer Provider Contracts for receipt of employee contributions under the Plan. Voya and AXA shall do so pursuant to and in accordance with, the terms of the Plan Provider Agreement between OASBO and Voya and AXA. The Treasurer is hereby authorized to execute the OASBO Plan Provider Selection Agreement and any other documents that may be necessary for inclusion of AXA as an additional Provider under the Plan.

Section 2. Amendment of the Plan to Permit Roth 457(b) Contributions. Effective as of December 13, 2017, the Plan shall be amended to permit participants to make Roth 457(b) contributions to the Plan.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 5. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

17-105 Motion by Busse, second by Paul that the board approve the resolution as presented. Upon the call of the roll, the vote was as follows: Paul, yes; Suchland, yes; Busse, yes. Motion carried.

**Other Old Business Items**:

A. School Board Member Compensation

According to advice from the Ohio School Boards Association (OSBA), school boards should discuss in December the compensation of board members prior to the organizational meeting in order to avoid a conflict with the Ohio Revised Code. The ORC indicates that board members cannot have a change in their compensation during his/her current term. In December – 1997 the Board approved increasing the compensation to $40 per meeting not to exceed 24 compensated meetings effective January 1, 2000.

17-106 Motion by Busse, second by Suchland that the board approve the other old business items as presented. Upon the call of the roll, the vote was as follows: Suchland, yes; Busse, yes; Paul, yes. Motion carried.

# Informational Items

1. We would like to thank Doug Hall and Tom Paul for their service to New Bremen Schools over the last four years as board members and also welcome Michele Bambauer and Suzanne Wells as our new board members beginning this January.
2. The high school building is paid off and the remaining money has been transferred into the PI fund for chiller replacement and upgrades.
3. Gilbane Building Company has been chosen as the Construction Manager at Risk (CMR) for our new K-8 building.

D. Schools Closed for Christmas Holidays

The New Bremen Schools will be closed for the Christmas Holidays beginning Friday, December 22 through Tuesday, January 2. School will resume on Wednesday, January 3, 2017.

E. Current Committee Appointments -

1. Tri Star Career Compact Advisory: Bertke

2. Cardinal Pride Representative: Hall

3. Athletic Council Representatives (2): Suchland/Busse

4. OSBA Legislative Liaison/Delegate: Bertke

5. NBTA Negotiations Committee (2): Hall/Paul

6. Village Annex/Abatement/CIC member: Hall

7. Finance Committee Representative: Suchland

8. Buildings/Grounds Committee Rep (2): Hall/Bertke

9. Student Achievement Liaison (OSBA): Suchland

10. Technology Committee Rep: Busse

11. Ag Advisory Committee Rep: Paul

12. New Bremen Education Foundation: Busse

17-107 Motion by Suchland, second by Paul to adjourn to executive session for the purposes of Property Purchase or Sale at 6:32 p.m. Upon the call of the roll, the vote was as follows: Busse, yes; Paul, yes; Suchland, yes. Motional Carried.

17-108 Motion by Suchland, second by Paul to return to regular session at 6:48 p.m. Motion carried unanimously.

17-109 Motion by Suchland, second by Paul to adjourn the meeting at 6:50 p.m. Motion carried unanimously.

President Treasurer