

Regular School Board Meeting

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

April 15, 2020

7:00 P.M.

(Virtual Meeting via Zoom)

***Link to meeting is located on the homepage of the school website: www.newbremenschools.org.



Board Members

Mrs. Michele Bambauer
michele.bambauer@newbremenschools.org (419-733-3611)

Mr. Scott Bertke
scott.bertke@newbremenschools.org (419-629-3719)

Mrs. Shelly Busse
shelly.busse@newbremenschools.org (567-644-5336)

Mr. Cory Suchland
cory.suchland@newbremenschools.org (419-733-1251)

Mrs. Suzanne Wells
suzanne.wells@newbremenschools.org (419-569-0356)

Mr. Jason Schrader - Superintendent
jason.schrader@newbremenschools.org (419-629-8606)

Mrs. Jill Ahlers – Treasurer
jill.ahlers@newbremenschools.org (419-629-8606)

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

April 15 (W), 2020

7:00 P.M.

I. Call to Order: Mrs. Shelly Busse, President

II. Roll Call of Board Members: Jill Ahlers, Treasurer

Bambauer _____ Bertke _____ Busse _____ Suchland _____ Wells _____

III. Pledge of Allegiance

President Busse will lead the pledge.

IV. Resolution for Virtual Board Meeting

RESOLUTION DECLARING AN EMERGENCY AND AMENDING BOARD BYLAWS 162 AND 167 REGARDING BOARD MEMBER PHYSICAL ATTENDANCE AT BOARD MEETINGS

WHEREAS, pursuant to Ohio House Bill 197, Section 12, signed into law by Governor DeWine on March 27, 2020, members of a public body may hold, attend, and participate in meetings by means of teleconference, video conference, or any other similar electronic technology; and

WHEREAS, in conformance with the Executive Orders of the Governor’s Office and the Ohio Department of Health, issued in March, 2020, prohibiting large gatherings of people and closing school buildings in response to the Coronavirus pandemic, the Board has determined to exercise its authority to hold today’s meeting by means of a virtual meeting on Zoom; and

WHEREAS, Board Bylaws 162 and 167 provide that a member of the Board must be physically present at the meeting to be counted for quorum and to vote; and

WHEREAS, to ensure compliance with its own Bylaws, the Board desires to remove the prohibition against telephonic or video-conference voting by Board members under Board Bylaws 162 and 167; and

WHEREAS, Board Bylaw 131 permits the Board to amend a bylaw at a single meeting of the Board in an emergency when the Board has reason to believe that a set of circumstances will close the schools or jeopardize the safety and welfare of the students or employees of the district.

THEREFORE, BE IT RESOLVED, by the Board of Education of the New Bremen Local School District, New Bremen, Ohio, that:

Section 1. Pursuant to Bylaw 131, the Board declares that an emergency exists allowing for the amendment of a bylaw or policy at a single meeting of the Board of Education.

Section 2. Pursuant to and in accordance with Board Bylaw 131, “Legislative,” the Board of Education hereby amends, from the date of this meeting through December 1, 2020, Board Bylaw 162, “Voting,” as follows:

The only sentence of Bylaw 162 is amended to state as follows: “Majority of the full Board present **either** in person **or electronically** at a meeting shall constitute a quorum, and no business shall be conducted in the absence of a quorum.”

The intent of this action is to permit members of the Board to be present during public meetings held by means of teleconference, video conference, or any other similar electronic technology, in which such Board members are participants, consistent with Ohio House Bill 197, Section 12.

Section 3. Pursuant to and in accordance with Board Bylaw 131, “Legislative,” the Board of Education hereby amends, from the date of this meeting through December 1, 2020, Board Bylaw 167, “Voting,” as follows:

- a. The first sentence of the first paragraph of Bylaw 167 is amended to state as follows: “All motions shall require for adoption a majority vote of those present **either in person or electronically** and voting, except as provided by statute, these bylaws, or parliamentary authority. (See listing of exceptions below.)”
- b. The second sentence of the fourth paragraph of Bylaw 167 is amended to state as follows: “A Board member must **either** be physically **or electronically** present at the meeting to vote.”

The intent of this action is to permit members of the Board to vote during public meetings held by means of teleconference, video conference, or any other similar electronic technology, in which such Board members are participants, consistent with Ohio House Bill 197, Section 12.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in compliance with the law.

Motion by: _____, second by: _____ that the board approve the motions contained in the Treasurer’s Recommendations as presented.

Roll Call:

Bambauer _____ Bertke _____ Busse _____ Suchland _____ Wells _____

V. Public Participation at Board Meetings:

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- D. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

1.

VI. Presentations

- A.
- B.

VII. Reports

Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?

- A. Mrs. Diane Kramer, K-6 Principal
- B. Mr. Marcus Overman, 7-12 Principal
- C. Mr. Gary Jones/Mr. Chad Wells – Athletic Director

VIII. Consent Agenda Items

Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.

A. Treasurer’s Recommendations

- 1. Approve the Regular School Board Meeting minutes on March 18, 2020.
- 2. Approve the General Fund Paid Bills \$ 114,234.98
- 3. Approve the Lunchroom Fund Paid Bills . . . \$ 10,667.90
- 4. Increase anticipated revenues & appropriations for Title II-A fund by \$503.54 for a new total of \$10,226.14.
- 5. Accept the Records Committee recommendation, per enclosed.

6. Transfer \$2,500.00 to 005-946B (Band Uniform Set Aside) and \$1,000 to 005-947B (Choir Robe Set Aside) from 005 (Replacement Fund)
7. Accept a \$769.19 donation from the Community Backpack+ program to be put towards student school fees. We thank you for your generosity and support of our students!

Motion by: _____, second by: _____ that the board approve the motions contained in the Treasurer's Recommendations as presented.

Roll Call:

Bertke _____ Busse _____ Suchland _____ Wells _____ Bambauer _____

B. Superintendent Recommendations

1. Employment of Summer Worker

Employ the following individual for Summer, 2020 as listed:

Individual	Position	Rate/Hour	Effective	Contract Duration
Chad Williams	Technology Aide	\$11.00/hour	Summer, 2020	Summer

2. Certified Contract Renewal

Approve the renewal of the employment contracts for the following teaching employees effective with the 2020-21 school year:

	Employee First Name	Employee Last Name	Present Position	Present Contract	Admin. Recommendation
1 .	Jan	Beyke	JH Math Teacher	3 Yr.	Continuing
2 .	Amy	Burnett	Cross-Categorical Unit Teacher	1 Yr.	1 Yr.
3 .	Bill	Evans	Intervention Specialist	2 Yr.	3 Yr.
4 .	Karla	Grieshop	Speech & Language Pathologist	2 Yr.	3 Yr.
5 .	Maria	Homan	Agriculture Education Teacher	3 Yr.	Continuing
6 .	William	Hoskins	Physical Education Teacher	1 Yr.	2 Yr.
7 .	Theresa	Newbright	English Teacher	3 Yr.	Continuing
8 .	Andrea	Quellhorst	Intervention Specialist	3 Yr.	Continuing
9 .	Paulina	Rodgers	Sixth Grade Teacher	3 Yr.	Continuing
10.	Sarah	Ross	Spanish Teacher	2 Yr.	3 Yr.
11.	Jodi	Schumm	English Teacher	3 Yr.	Continuing
12	Barbara	Sims	First Grade Teacher	3 Yr.	3 Yr.
13.	Ryan	Starcher	Music/Band Teacher	1 Yr.	2 Yr.
14.	Jordyn	Trabue	JH English/Language Arts	2 Yr.	3 Yr.

3. Classified Contract Renewal

Approve the renewal of the employment contracts for the following non-teaching employees effective with the 2020-21 school year:

	Employee First Name	Employee Last Name	Present Position	Present Contract	Admin. Recommendation
1 .	Della	Conradi	Cafeteria	2 Yr.	Continuing
2 .	Barb	Siegel	Cafeteria	1 Yr.	2 Yr.
3.	Mary	Williams	Cafeteria Manager	1 Yr.	2 Yr.
4.	Heather	Powers	Instructional Aide	1 Yr.	1 Yr.
5.	Sue	Burnell	Bus Driver	1 Yr.	1 Yr.
6.	Greg	Maurer	Bus Driver	1 Yr.	1 Yr.

4. Supplemental Contracts for Certified Employees (Partial Listing) -

Offer one-year supplemental contracts for the 2020-21 school year, effective July 1, 2020. This is a partial listing – certified employees only.

Position	Employee First Name	Employee Last Name	Step
Asst. Athletic Director	Randy	Trentman	3
Weight Room Supervisor	Josh	Bowersock	1
Head Football	Chris	Schmidt	3
Asst. Football	Chad	Williams	3
Head J.H. Football	Josh	Bowersock	3
Varsity Volleyball	Diana	Kramer	3
Asst. Varsity Volleyball	Andrea	Quellhorst	3
Reserve Volleyball	Jan	Beyke	3
Varsity Basketball-Boys	Cory	Stephens	2
Reserve Basketball-Girls	Will	Hoskins	3
Swim Coach	Cresta	Ritter	3
JH VB Facility Coordinator	Randy	Trentman	n/a
JH FB Facility Coordinator	Randy	Trentman	n/a
JH GBK Facility Coordinator	Randy	Trentman	n/a
JH BBK Facility Coordinator	Randy	Trentman	n/a
HS VB Facility Coordinator	Will	Hoskins	n/a
HS FB Facility Coordinator	Cory	Stephens	n/a
Color Guard Advisor	Cresta	Ritter	3
Music Department Asst.	Patty	Ruckman	3
Elem. Music Programs	Holly	Smith	3
Music Department Accomp. (JH Solo & Ensemble)	Barb	Lemmon	3
Music Department Accomp.	Patty	Ruckman	3
Yearbook - Business	Shannon	Heckman	3
Yearbook - Production	Shannon	Heckman	3
Student District Leadership Team	Shannon	Heckman	3
Student Council Advisor	Loresa	Burden	3
Drama Play (Each)	Holly	Smith	1
Drama Play - Production	Mike	Heuker	3
Science Club Advisor	Jenny	Sniegowski	2
Spanish Club Advisor	Sarah	Ross	3

National Honor Society Advisor	Ben	Kramer	3
Class Advisor - Grade 12	Tricia	Wendel	3
Co-Class Advisor - Grade 11	Loresa	Burden	3
Co-Class Advisor - Grade 11	Cresta	Ritter	3
Class Advisor - Grade 10	Ben	Kramer	3
Class Advisor - Grade 9	Jenny	Sniegowski	3
JH Student Leaders	Donna	Schmitmeyer	3
JH Student Leaders	Stephanie	Elking	3
Scholastic Team Advisor	Theresa	Newbright	3
IAT Team Member	Alycia	Niemeyer	3
IAT Team Member	Tanya	Homan	3
IAT Team Member	Kelly	Wilker	3
Business Club Advisor	Shannon	Heckman	3
STEM Fair Coordinator	Kayla	Steinemann	3
Project Ease Coordinator	Abby	Pax	3
Project Ease Coordinator	Donna	Schmitmeyer	3
Project Ease Coordinator	Tanya	Homan	3
Power of the Pen Advisor	Polly	Rodgers	3
Power of the Pen Assessor	Kate	Timmerman	3
Title I Coach/Mentor Teacher	Alycia	Niemeyer	n/a
District Leadership Team	Donna	Schmitmyer	3
District Leadership Team	Molly	Rush	3
District Leadership Team	Theresa	Newbright	3
District Leadership Team	Loresa	Burden	3
District Leadership Team	Shannon	Heckman	3
District Leadership Team	Diana	Kramer	3

5. Approve Graduating Seniors

The Administration recommends the approval of the following list of 2019-20 seniors for graduation pending each student's attainment of the required number of end-of course exam points and the successful completion of the courses and/or credits as established by the State of Ohio or the New Bremen Local Schools: (53 Seniors)

**NEW BREMEN HIGH SCHOOL
CLASS OF 2020
May 10, 2020**

Spencer Wilton Alig	Sarah Marie Parker
Ryland Rudolph James Archey	Mariah Joann Parlett
Cheyenne Elizabeth Bertke	Jordan Hannah Paul
Kira Elizabeth Bertke	Ryan Timothy Paul
Benedetta Saraha Bettinelli	Sydney Olivia Paul
Nolan Douglas Bornhorst	Taylor Renee Danielle Paul
Landin Joseph Boyle	Alexa Jennifer Poepelman
Grant Isaac Brautigam	Macy Renee Puthoff
Jacob Edward Byers	Ashton Leigh Ritter
Brooke Elizabeth Dicke	Griffen Thomas Roetgerman
Hannah Joan Elshoff	Miranda Jordan Scheib

Stella Danielle Fear	Riley Ann Scheib
Calla EmmaLee Ferguson	Lauren Jean Schrolucke
Jessica Paige Fledderjohann	Holly Marie Schulze
Ian Graham Frey	Alana Marie Speelman
Xavier Joshua Goings	Cassandra Grace Stachler
Zane William Goings	Nathan Lee Steed
Ashton Clare Heitkamp	Laura Marie Steineman
William Richard Kaiser	Logan James Suchland
Nathan Ray Klys	Devon Gregory Thieman
Hannah Rose Kramer	Brennan Larry Tinnerman
Lily Brianna Kronenberger	Aaron Joseph Vonderhaar
Sean William LaFleur	Hunter Lee Waterman
Lauren Michelle Miller	Patrick Lee Wells
Mitchell Peter Moeller	Brianna Kay Wiedeman
William Richard Olberding	Allison Jo Wilker
	Julia Caroline Wilker

Motion by: _____, second by: _____ that the board approve the personnel motions as presented.

Roll Call:

Busse _____ Suchland _____ Wells _____ Bambauer _____ Bertke _____

IX. Other New Business:

A. Resolution

RESOLUTION TO PROVIDE FOR MAKING UP SCHOOL HOURS DURING THE
PENDENCY OF EXECUTIVE ORDER 2020-01D, ODH DIRECTOR’S ORDER REGARDING
THE CLOSURE OF ALL K-12 SCHOOLS IN OHIO

WHEREAS, Ohio Governor Mike DeWine issued Executive Order 2020-01D on March 10, 2020 declaring a state of emergency as a result of the COVID-19 pandemic; and

WHEREAS, on March 14, 2020, Ohio Department of Health Director Dr. Amy Acton issued Order In Re: Order the Closure of All K-12 Schools in the State of Ohio, ordering that all school buildings that provide any kindergarten through grade twelve instruction in the State of Ohio be closed to students beginning at 12:01 a.m. on March 17 through 11:59 p.m. on April 3, 2020 (“Building Closure Order”); and

WHEREAS, on March 30, 2020, Ohio Department of Health Director Dr. Amy Acton issued an Amended Order In Re: Order the Closure of All K-12 Schools in the State of Ohio, ordering that all school buildings that provide any kindergarten through grade twelve instruction in the State of Ohio remain closed to students through 11:59 p.m. on May 1, 2020 (“Amended Building Closure Order”); and

WHEREAS, the Ohio Department of Education has advised that, during the time school buildings are closed to students, “the desire is for schools to make a good faith effort to provide educational services within available capabilities during this period” to minimize the impact on Ohio’s minimum instructional hours requirements; and

WHEREAS, R.C. 3313.482 permits boards of education to adopt plans prior to August 1 of each school year to require students to access and complete classroom lessons electronically or through the use of “blizzard bags” (“distance learning plan”), and such distance learning plans shall provide for making up any number of hours, up to a maximum number of hours that are equivalent of three school days; and

WHEREAS, in Section 15 of 2020 Am.Sub.H.B.No. 197 (“Section 15”), the General Assembly enacted uncodified law stating that “[n]otwithstanding anything to the contrary in section 3313.482 of the Revised Code,” boards of education may either amend their existing distance learning plans or adopt distance learning plans for the first time, as applicable, to make up “any number of hours” schools are closed in the 2019-2020 school year in compliance with Building Closure Order, or any local board of health order, or any extension of any order; and

WHEREAS, the Board has not yet adopted a plan pursuant to R.C. 3313.482, but such a plan is necessary in light of the Building Closure Order and the Amended Building Closure Order and pursuant to Section 15.]

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the New Bremen Local School District, Auglaize County, Ohio, that:

Section 1: Distance Learning Plan

The Board hereby adopts a distance learning plan (“Plan”) as follows:

- (a) The Board directs each classroom teacher to develop a sufficient number of lessons for each course taught by the teacher during the 2019-2020 school year to cover any number of hours schools are closed as a result of the Building Closure Order and the Amended Building Closure Order, or any local board of health order, or any extension of such Orders. The teacher shall designate the order in which the lessons are to be posted on the Board’s web portal or website during the building closure.
 - (1) Teachers will update or replace such lessons as necessary through the school year based on the instructional progress of students before they are posted on the web portal or website or distributed as a “blizzard bag” under Section 1(b) of this Plan.
 - (2) As soon as practicable, the Board employee responsible for web portal or website operations shall make the designated lessons available to students on the Board’s portal or site. A lesson shall be posted for each course that was scheduled to meet on the days or hours of the building closure.
 - (3) Each student enrolled in a course for which a lesson is posted on the portal or site shall be granted a two-week period from the date of posting to complete the lesson. The student’s classroom teacher shall grade the lesson in the same manner as other lessons. The student may receive an incomplete or failing grade if the lesson is not completed on time.

- (4) If a student does not have access to a computer at the student's residence, and blizzard bags are not available under Section 1(b) of this Plan, the student shall be permitted to work on the posted lessons at school after the school reopens. Students utilizing this option shall be granted a two-week period from the date of the reopening to complete the lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order to complete the lessons.
- (b) In addition to posting classroom lessons online under Section 1(a) of this Plan, the Board may distribute "blizzard bags," which are paper copies of the lessons posted online.
- (1) If a school opts to use blizzard bags, teachers shall prepare paper copies in conjunction with the lessons to be posted online and update the paper copies whenever the teacher updates the online lesson plans.
- (2) The method of distribution of blizzard bags shall be as directed by the Superintendent or the Principal of the school utilizing blizzard bags.
- (3) Students shall turn in completed lessons in accordance with Section 1(a)(3) of this Plan.
- (c) The Board has obtained written consent for the Plan from the teachers' employee representative designated under R.C. 4117.04(B). A copy of that written consent is attached to this Resolution as Exhibit 1.

Section 2: Treasurer's Authority

By this action, the Board hereby appropriates the funds necessary for the enforcement and execution of this resolution and further authorizes and directs the Treasurer to encumber and pay any funds necessary for the enforcement and enactment of any aspect of this resolution.

Section 3: Compliance with Public Meetings Law

It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Section 12 of H.B. 197.

Motion by: _____, second by: _____ that the board approve the items as presented.

Roll Call:

Suchland _____ Wells _____ Bambauer _____ Bertke _____ Busse _____

X. Other Old Business:

A.

Motion by: _____, second by: _____ that the board approve the items as presented.

Roll Call:

Wells _____ Bambauer _____ Bertke _____ Busse _____ Suchland _____

XI. Informational Items:

A. The N-B Schools plan to graduate 53 students on Sunday, May 10, 2020 with the following activities planned:

1:30 PM Baccalaureate Service (James F. Dicke Auditorium)
2:30 PM Commencement Exercise (N-B High School Gym)

Alternate Plans

- Postpone graduation ceremony to June 7
- Hold a virtual graduation ceremony

B. Building Project Update

XII. Executive Session:

A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

Personnel

Appointment or Evaluation

Promotion

Employment

Demotion

Dismissal

Compensation

Discipline

Investigation of Charges or Complaints
Against an Employee, Official, or Student

Property Purchase or Sale

Conferences with an Attorney Involving Pending or Imminent Court Action

Negotiations (Preparing, Conducting, or Reviewing)

Matters Required to be Kept Confidential by Fed/State Law

Security Arrangements

Motion by: _____, second by: _____ to adjourn to executive session for the purpose checked above at _____ am/pm.

Roll Call:

Bambauer _____ Bertke _____ Busse _____ Suchland _____ Wells _____

B. Return To Regular Board Session:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____

XIII. Other New Business To Be Considered By The Board:

- A.
- B.
- C.

Motion by: _____, second by: _____ that the board approve the Other New Business as presented.

Bertke _____ Busse _____ Suchland _____ Wells _____ Bambauer _____

XIV. Adjournment:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____