

**NEW BREMEN LOCAL SCHOOL DISTRICT**

Board of Education Agenda

June 24, 2020

7:00 P.M.

(COMMUNITY ROOM)



**Board Members**

Mrs. Michele Bambauer  
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Mr. Scott Bertke  
[scott.bertke@newbremenschools.org](mailto:scott.bertke@newbremenschools.org) (419-629-3719)

Mrs. Shelly Busse  
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Mr. Cory Suchland  
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Mrs. Suzanne Wells  
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Mr. Jason Schrader - Superintendent  
[jason.schrader@newbremenschools.org](mailto:jason.schrader@newbremenschools.org) (419-629-8606)

Mrs. Jill Ahlers – Treasurer  
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**NEW BREMEN LOCAL SCHOOL DISTRICT**  
 Board of Education Agenda  
 June 24 (W), 2020  
 7:00 P.M.

**I. Call To Order:** Mrs. Shelly Busse, President

**II. Roll Call of Board Members:** Mrs. Jill Ahlers, Treasurer

Bambauer \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Suchland \_\_\_\_\_ Wells \_\_\_\_\_

**III. Pledge of Allegiance:**

President Busse will lead the pledge.

**IV. Public Participation At Board Meetings:**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- D. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
  - 1.
  - 2.

**V. Presentations**

A.

**VI. Reports**

*Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?*

- A. Mrs. Diane Kramer, K-6 Principal
- B. Mr. Marcus Overman, 7-12 Principal

**VII. Consent Agenda Items**

*Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.*

**A. Treasurer’s Recommendations**

1. Approve the Regular School Board Meeting minutes from May 20, 2020 and the Special Board Meeting minutes from May 27, 2020 and June, 11, 2020.
2. Approve the General Fund Paid Bills . . . . . \$ 132,519.84
3. Approve the Lunchroom Fund Paid Bills . . . \$ 119.71
4. Approval for the Treasurer to increase appropriation accounts, as needed. A list will be presented in the minutes.
5. Approval for the Treasurer to make Appropriations/Budget Modifications including advances and transfers to close the financial books for FY20, following approval by the Superintendent. A list will be presented in the minutes.
6. Adopt Temporary (Part-Year) Appropriations for the 2019-20 school year.
  - a. As in previous years, there will be three (3) stages of Appropriations Approval in order to properly comply with budgetary requirements:
 

Month	Board Action Needed
June	Temporary (Part-Year) Appropriations
September	Temporary (Whole-Year) Appropriations
December	Permanent Appropriations after receiving Amended Certificate from County Auditor
  - b. The Temporary (Part-Year) Appropriations would be effective from July 1 - September 30 (3 months maximum) or until the Temporary (Whole-Year) Appropriations are approved
  - c. The amount approved for the Temporary (Part-Year) Appropriations shall not exceed 1/4 of the previous year's appropriations

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the motions contained in the Treasurer’s recommendations as presented.

Roll Call:

Bambauer \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Suchland \_\_\_\_\_ Wells \_\_\_\_\_

**B. Superintendent Recommendations**

1. Resignations:
  - a) Accept the resignation of Erin Kohli as custodian, effective July 31, 2020.
  - b) Accept the resignation of Barb Lemmon as Music Accompanist (JH Solo & Ensemble), effective immediately.
  - c) Accept the resignation of Tricia Wendel as Senior Class Advisor, effective immediately.

2. Teacher Reassignment and Adjustment in FTE:

<u>Employee</u>	<u>Present Position</u>	<u>New Position</u>	<u>Present FTE</u>	<u>New FTE</u>	<u>Effective</u>
Tricia Wendel	High School Guidance Counselor	Title I Teacher	1.0	0.62	2020-21 Y

3. Employment of 7-12 Guidance Counselor:

<b>Individual</b>	<b>Employment Position</b>	<b>Step/Level</b>	<b>Effective</b>	<b>Contract Duration</b>
Chris Lauterbach	7-12 Guidance Counselor	6	2020-21 SY	1 Year

4. Extended Time Contracts

Award one-year extended time contracts to properly perform the duties of their position for the 2020-21 school year as follows:

<b>Employee</b>	<b>Position</b>	<b>Extended Days</b>
Maria Homan	Voc. Agriculture	27
Chris Lauterbach	7-12 Guidance	20

5. Classified Reassignment and Adjustment of fte/hours:

<u>Employee</u>	<u>Present Position</u>	<u>New Position</u>	<u>Present Hours</u>	<u>New Hours</u>	<u>Effective</u>
Cindy Evers	Assistant Head Cook	Cafeteria Cook	6.5	7.0	2020-2021 SY

6. Non-Teaching Employment

Individual	Position	Rate/Hour	Effective	Duration
Rob Sniegowski	Transportation Supervisor	\$20.00/hour	2020-21	As Needed

7. Supplemental Contracts

The Administration recommends employing the following individuals for a one-year supplemental contract for the 2020-21 school year to direct, supervise or coach the following student activity:

<b>Employee</b>	<b>Position</b>	<b>Step</b>
Brian Puthoff	JH Weight Room Supervisor	3
John Sailer	Asst. Football	3
Wince Morris	Asst. Football	3
Seth Williams	Asst. Football	3
Howard Overman	Asst. J.H. Football	3

Mark Sharp	Asst. J.H. Football	3
Jenny Eilerman	Asst. Varsity Volleyball	2
Lisa Thobe	J.H. Volleyball - Gr 8	3
Abbi Thieman	J.H. Volleyball - Gr 7 (50%)	1
Madison Pape	J.H. Volleyball - Gr 7 (50%)	1
Jason Barhorst	Cross Country	1
Cody Topp	Asst. Cross Country	2
John Roberts	Co-Golf	2
Mike Holdren	Co-Golf	3
Donnie Cox	H.S. Cheerleader Adv	3
Haleigh James	J.H. Cheerleader Adv	2
Chris Burden	Varsity Basketball-Girls	3
Will Hoskins	Varsity Asst/Reserve Basketball Boys (1/3 Position)	3
Matt Clausen	Varsity Asst/Reserve Basketball Boys (1/3 Position)	3
Craig Szymczak	Varsity Asst/Reserve Basketball Boys (1/3 Position)	3
Emily Mescher	Varsity Asst Basketball- Girls	1
Greg Elking	Freshman Basketball-Boys	3
Jeff Quellhorst	Gr. 8 Basketball - Boys	1
John Storrer	Gr. 8 Basketball - Girls	3
Dustin Pape	Gr. 7 Basketball - Boys	1
Kristin Hopf	Assistant Swim Coach	3
Brian Alig	Bowling - Head Coach	3
John Parlett	Bowling - Asst Coach	3
Jeff Kuenning	Marching Band Asst.	3
Sharon Chaney	Music Department Accomp. (Elem. Music Programs)	3
Geoff Mayer	Music Department Accomp.	3
Heather Powers	Yearbook - Business	3
Heather Powers	Yearbook - Production	3
Andy Bundy	Auditorium Manager	3
Tricia Wendel	IAT Team Member	1

8. Supplemental Contracts -Revision -

The following two employees will split the Title I/Coach Mentor Teacher position at 50% each. Previously, Alycia Niemeyer was hired at 100%. This will rescind her original contract from the April 15, 2020 board meeting.

<b>Employee</b>	<b>Position</b>	<b>Step</b>
Alycia Niemeyer	Title I Coach/Mentor Teacher (50%)	N/A
Tricia Wendel	Title I Coach/Mentor Teacher (50%)	N/A

## 9. Substitute Contracts

Approve the following substitutes for the 2020-21 school year and additional to this list as approved by the Superintendent.

a. Substitute Teachers – As approved by the County Office

b. Sub Bus Drivers –

Bob Parker	Becky Dabbelt	Donnie Cox
Don Kramer	Chris Burden	Jeremy Krieg
Scott Kuenning	Doug Knapke	Marcus Overman
Jim Nagel	Harold Long	Howard Overman
Bill Lennartz		

c. Sub Cafeteria-

Linda Hainline	Mary Moeller
Donna Steineman	Michelle Langmeyer

d. Sub Custodians –

Mike Elking	Marge Luedeke
Spencer Elking	Gene Schwieterman

## 10. Student Handbook Revisions

Approve changes to the Student Handbooks for the 2020-21 school year. As in past years, most of the revisions reflect Board Resolutions, ORC Regulations, or Administrative Input.

## 11. Athletic Ticket Prices

a. Approve the following season ticket prices:

Sport	Reserved Seat		General Admission	
	Adult	Student	Adult	Student
Football	\$30.00	N/A	N/A	N/A
Volleyball	N/A	N/A	\$50.00	N/A
Fall Sports Pass	N/A	N/A	N/A	\$30.00
Boys Basketball	\$60.00	N/A	N/A	N/A
Winter Sports Pass	\$90.00	N/A	N/A	\$40.00
Fall Family Pass*	\$135.00		\$125.00	
Winter Family Pass*	\$200.00		\$190.00	

\* Family = 2 Adults + Students K-12 (Family pass is good for all high school and junior high sporting events during that season.)

- b. Approve the Senior Citizens Passes  
Senior Citizens (age 60 and older) may obtain a Senior Citizen's Pass for \$50.00 per adult. This pass will entitle the individual to general admission to all home games throughout the school year.
- c. New Bremen Local School employees/coaches can purchase season tickets at half the price listed above.

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the Superintendent recommendations as presented.

Roll Call:

Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Suchland \_\_\_\_\_ Wells \_\_\_\_\_ Bambauer \_\_\_\_\_

**VIII. New Business:**

1. Liability Insurance

Accept the renewal quote from Ohio School Plan for property, auto, liability, and violence insurance at a rate of \$36,915.00 for FY20-21.

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the New Business Items as presented.

Roll Call:

Busse \_\_\_\_\_ Suchland \_\_\_\_\_ Wells \_\_\_\_\_ Bambauer \_\_\_\_\_ Bertke \_\_\_\_\_

**IX. Other New Business:**

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the resolution as presented.

Roll Call:

Suchland \_\_\_\_\_ Wells \_\_\_\_\_ Bambauer \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_

**X. Informational Items**

- 1. New Bremen Local Schools has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its school.

2. End of Year Enrollment

The end of the year enrollment for the N-B Schools was as follows as compared to previous years:

1990-91	851
1995-96	947 (Includes 9 New Knoxville Students)
2000-01	972 (Includes 4 New Knoxville Students)
2005-06	938 (Includes 10 New Knoxville Students)
2006-07	916 (Includes 7 New Knoxville Students)
2007-08	902 (Includes 4 New Knoxville Students)
2008-09	874 (Includes 2 New Knoxville Students)
2009-10	862 (Includes 1 New Knoxville Student)
2010-11	853 (Includes 1 New Knoxville Students)
2011-12	841 (Includes 3 New Knoxville Students)
2012-13	830
2013-14	816 (Includes 1 New Knoxville Student)
2014-15	791
2015-16	752
2016-17	745 (Includes 3 New Knoxville Students)
2017-18	764 (Includes 5 New Knoxville Students)
2018-19	756 (Includes 6 New Knoxville Students)
2019-20	769 (Includes 5 New Knoxville Students)

3. Building Project Update4. 2020-2021 COVID-19 Operations5. 2020-2021 District Goals**XI. Executive Session:**

A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

Personnel

Appointment or Evaluation

Promotion

Employment

Demotion

Dismissal

Compensation

Discipline

Investigation of Charges or Complaints  
Against an Employee, Official, or Student

Property Purchase or Sale

Conferences with an Attorney Involving Pending or Imminent Court Action

Negotiations (Preparing, Conducting, or Reviewing)

Matters Required to be Kept Confidential by Fed/State Law

Security Arrangements

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ to adjourn to executive session for the purpose checked above at \_\_\_\_\_ am/pm.



Roll Call:

Wells \_\_\_\_\_ Bambauer \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Suchland \_\_\_\_\_

**B. Return To Regular Board Session:**

Action Taken:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_

**XII. Other New Business To Be Considered By The Board:**

**A.**

Motion by: \_\_\_\_\_, second by: \_\_\_\_\_ that the board approve the Other New Business Items as presented.

Roll Call:

Bambauer \_\_\_\_\_ Bertke \_\_\_\_\_ Busse \_\_\_\_\_ Suchland \_\_\_\_\_ Wells \_\_\_\_\_

**XIII. Adjournment:**

Action Taken:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_