

Regular School Board Meeting

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

May 19, 2021

7:00 P.M.

(THE DIANNE KOMMINSK CENTER FOR INNOVATIVE THINKING)



Board Members

Mrs. Michele Bambauer

michele.bambauer@newbremenschools.org (419-733-3611)

Mr. Scott Bertke

scott.bertke@newbremenschools.org (419-629-3719)

Mrs. Shelly Busse

shelly.busse@newbremenschools.org (567-644-5336)

Mr. Cory Suchland

cory.suchland@newbremenschools.org (419-733-1251)

Mrs. Suzanne Wells

suzanne.wells@newbremenschools.org (419-569-0356)

Mr. Jason Schrader - Superintendent

jason.schrader@newbremenschools.org (419-629-8606)

Mrs. Jill Ahlers – Treasurer

jill.ahlers@newbremenschools.org (419-629-8606)

NEW BREMEN LOCAL SCHOOL DISTRICT

Board of Education Agenda

May 19 (W), 2021

7:00 P.M.

I. Call to Order: Mrs. Suzanne Wells, President

II. Roll Call of Board Members: Jill Ahlers, Treasurer

Bambauer _____ Bertke _____ Busse _____ Suchland _____ Wells _____

III. Pledge of Allegiance:

President Wells will lead the pledge.

IV. Public Participation at Board Meetings:

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. A partial listing of the regulations are as follows:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- D. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

- 1.
- 2.

V. Presentations

- A.
- B.

VI. Reports

Written reports were distributed with the agenda packet. Are there any questions pertaining to these reports?

- A. Mrs. Diane Kramer, K-6 Principal
- B. Mr. Marcus Overman, 7-12 Principal
- C. Mr. Chad Wells, Athletic Director

VII. Consent Agenda Items

Following are recommendations that have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.

A. Treasurer's Recommendations

1. Approve the Regular School Board Meeting minutes from the April 21, 2021 meeting and the April 23, 2021 special meeting.
2. Approve the General Fund Paid Bills \$ 89,388.96
3. Approve the Lunchroom Fund Paid Bills . . . \$ 21,805.29
4. Approve the current Five-Year Forecast.

Motion by: _____, second by: _____ that the board approve the motions contained in the Treasurer's Report as presented.

Roll Call:

Bambauer _____ Bertke _____ Busse _____ Suchland _____ Wells _____

B. Superintendent's Recommendation

1. Approve the Negotiated Agreement between the Board of Education, New Bremen Local School District and the New Bremen Teachers Association. This agreement will be effective July 1, 2021 through June 30, 2023. The major components of the agreement are as follows:
 - a. Base Salary Increase:

2021-22	3.0%
2022-23	2.0%
 - b. Additional changes were made to the attendance incentive, the board contribution to the family health savings account, athletic longevity pay, and revisions to several supplemental position classification levels. The new agreement also includes the calamity day MOU along with other minor language modifications.

The base salary increase, attendance incentive, and health savings account board contributions, will also apply to classified employees and administration

2. Non-Teaching Employment

Individual	Position	Step/Wage	Effective
Rob Sniegowski	Transportation Supervisor	\$20.00/hour	As Needed

3. Employment of Summer Workers

Individual	Position	Rate/Hour	Effective
Chad Williams	Technology Aide	\$14.00/hour	As Needed Summer, 2021
John Storrer	Summer Maintenance	\$14.67 (Custodian – Step 0)	As Needed Summer, 2021

4. Classified Adjustment of fte/hours:

Employee	Present Position	Present Hours	New Hours	Effective
Barbara Siegel	Cafeteria Cook	2.0	2.5	2021-2022 SY

5. Change in Salary Placement

Approve the following individual who has qualified for a change in salary placement due to their additional coursework for the 21-22 school year:

Employee	Position	New Level	Step/Level of Experience
Will Hoskins	K-6 P. E. Teacher	MA	4

6. Extended Time Contracts

Award one-year extended time contracts to properly perform the duties of their position for the 2021-22 school year as follows:

Employee	Position	Extended Days
Maria Homan	Voc. Agriculture	27
Chris Lauterbach	H.S. Guidance	20
Rachel Wrobbel	Band Director	30

7. Supplemental Contracts for Certified Employees -

Offer one-year supplemental athletic contracts for the 2021-22 school year.

Employee	Position	Step
Janelle Rinderle	9th Grade Volleyball	3
Will Hoskins	Varsity Asst/Reserve Basketball Boys (1/3 Position)	3
Emily Mescher	Varsity Asst Basketball- Girls	2
Stephanie Elking	Gr. 8 Basketball - Girls	2
Randy Trentman	JH Track Facility Coordinator	n/a
Chad Wells	HS GBK Facility Coordinator	n/a
Chad Wells	HS BBK Facility Coordinator	n/a
Randy Trentman	HS Track Facility Coordinator	n/a
Chad Wells	HS BB/SB Facility Coordinator	n/a
Emily Mescher	JH Student Leaders	1

8. Community Filled Supplemental Contracts

The Administration recommends employing the following community individuals for a one-year supplemental contract for the 2021-22 school year to direct, supervise or coach the following student activity:

Employee	Position	Step
Brian Puthoff	JH Weight Room Supervisor	3
John Sailer	Asst. Football	3
Wince Morris	Asst. Football	3
Seth Williams	Asst. Football	3
Gary Moeder	Asst. J.H. Football	3
Mark Sharp	Asst. J.H. Football	3
Jenny Eilerman	Asst. Varsity Volleyball	3
Lisa Thobe	J.H. Volleyball - Gr 8	3
Madison Pape	J.H. Volleyball - Gr 7	2
Jason Barhorst	Cross Country	2
Cody Topp	Asst. Cross Country	3
John Roberts	Head Boys Golf	3
Mackenzie Howell	Head Girls Golf	1
Donnie Cox	H.S. Cheerleader Adv	3
Haleigh James	J.H. Cheerleader Adv	3
Matt Clausen	Varsity Asst/Reserve Basketball Boys (1/3 Position)	3
Craig Szymczak	Varsity Asst/Reserve Basketball Boys (1/3 Position)	3
John Storrer	Reserve Basketball-Girls	3
Greg Elking	Freshman Basketball-Boys	3
Jeff Quellhorst	Gr. 8 Basketball - Boys	2
Dustin Pape	Gr. 7 Basketball - Boys	2
Kristin Hopf	Assistant Swim Coach	3
Brian Alig	Bowling - Head Coach	3
John Parlett	Bowling - Asst Coach	3
Sharon Chaney	Music Department Accomp. (Elem. Music Programs)	3
Geoffrey Mayer	Music Department Accomp. (JH Solo & Ensemble-Band)	3
Geoffrey Mayer	Music Department Accomp. (HS Solo & Ensemble - Band)	3
Heather Powers	Yearbook - Business (50%)	3
Heather Powers	Yearbook - Production (50%)	3
Andy Bundy	Auditorium Manager	3

9. Overnight Field Trip Request

Approve the request of the following group to attend a retreat, which requires overnight lodging.

Employee	Event	Destination	Dates	Est. # Students
Maria Homan	FFA Officer Retreat	Chenoweth Trails, Greenville, OH	June 3-4	9

10. Van Certification

Grant the Superintendent authority to approve district school van drivers certification for the 2021-22 school year when they have completed all necessary documentation, passed physical and met qualifications related to driver record, training, and licensure.

11. Student Accident Insurance Program

- a. Approve Guaranteed Trust Life Insurance Company/Student Protection Agency (Mount Vernon) to offer accident insurance to our students for the 2021-22 school year. We have very few subscribers, but still feel it is a valuable plan for those students needing it.
- b. This plan pays primary coverage for the first \$250 of all eligible charges on each injury even if their other insurance pays, too. After the \$250 amount, the coverage picks up all eligible charges that their other insurance does not pay. If there is no other insurance, this insurance would continue to be the primary coverage with no deductible. The following rates have been quoted for 2021-22 school year:

	<u>2020-21</u>	<u>2021-22</u>
Gr. K-6 School Time Only Coverage	\$23.00	\$23.00
Gr. 7-12 School Time Only Coverage	37.00	37.00
Gr. K-6 Twenty-Four Hour Coverage	79.00	79.00
Gr. 7-12 Twenty-Four Hour Coverage	91.00	91.00
Senior High Football Coverage	129.00	129.00

12. Activity Budgets

Approve the following Activity Budgets for fiscal year 2021-22:

- a. As required by the Ohio Revised Code
- b. Copies of Budgets will be available at the Board Meeting
- c. Summary of Individual Activity Accounts is enclosed
- d. Summary of each Activity Fund is as follows:

Fund	Estimated Beginning Balance	Estimated Revenue	Estimated Expenditures	Estimated Ending Balance
018 (Public School Support)	\$20,000.00	\$21,000.00	\$24,000.00	\$17,000.00
022 (Trust)	\$5,000.00	\$900.00	\$1,500.00	\$4,400.00
200 (Activity)	\$38,450.00	\$111,030.00	\$113,150.00	\$36,330.00
300 (Activity)	\$132,710.00	\$250,210.00	\$261,220.00	\$121,700.00

13. Student Handbook Revisions

Approve changes to the Student Handbooks for the 2021-22 school year. As in past years, most of the revisions reflect Board Resolutions, ORC Regulations, or Administrative Input.

14. Donation to Staff Luncheon

Donate \$500.00 towards the cost of the staff appreciation luncheon that is scheduled to be held at the school on Thursday, June 3 from 11:30 – 1:00.

15. OHSAA Membership

BOARD OF EDUCATION/GOVERNING BOARD RESOLUTION
Authorizing 2021-2022 membership in Ohio High School Athletic Association

WHEREAS, NEW BREMEN LOCAL SCHOOL DISTRICT, District IRN number: **45955** of 901 E Monroe Street, New Bremen, Auglaize County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not for profit; and

WHEREAS, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director’s office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s Office. The Administration heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Motion by: _____, second by: _____ that the board approve the Superintendent’s Report as presented.

Roll Call:

Bertke _____ Busse _____ Suchland _____ Wells _____ Bambauer _____

VIII. Other New Business:

A. Energy Optimizers Resolution

**APPROVING FACILITY IMPROVEMENT & ENERGY SAVINGS PROJECT
(OCEPC Procurement Method)**

The Superintendent recommends moving forward with the facility improvement and energy savings project as proposed by Energy Optimizers, USA, LLC. This project will result in significant facility improvements and operational and maintenance savings for District facilities. The Ohio Council of Educational Purchasing Consortia’s LED Lighting & Energy Savings Program procurement method shall be utilized for the procurement method for this project.

Rationale:

1. The need for energy and facility improvements has been identified, including LED lighting upgrades, and other energy savings enhancements, which has a not to exceed project cost of \$234,860.
2. The Ohio Revised Code and Ohio Administrative Code prescribe the process that must be followed for a public-school district to procure goods and services. The Ohio Council of Educational Purchasing Consortia implemented a comprehensive RFQ and RFP process that meets these competitive bid requirements.
3. As a Public School in the State of Ohio, and a member of the Ohio Council of Educational Purchasing Consortia, New Bremen Local Schools may utilize this competitively bid procurement method to implement the project as proposed by Energy Optimizers, USA, LLC.

The Superintendent, Treasurer and Maintenance Manager have been involved with developing the project scope and have completed the Board’s expectations of due diligence of Energy Optimizers, USA, LLC by contacting numerous references.

The New Bremen Local Schools Board of Education resolves as follows:

4. Based upon the recommendation of the Maintenance Manager, the Board authorizes the Maintenance Manager, Superintendent, and Treasurer to enter into an agreement to implement the turn-key facility improvement and energy savings project as proposed by Energy Optimizers, USA, LLC for an amount not to exceed \$234,860.
 - a. This agreement is contingent upon the following conditions:
 - i. The final project cost is at or less than \$234,860;
 - ii. Energy Optimizers, USA, LLC provides verification to the district as an approved vendor for the Ohio Council of Educational Purchasing Consortia’s LED Lighting & Energy Savings Program;
 - iii. The district can secure funding for the project.

Motion by: _____, second by: _____ that the board approve the Other New Business as presented.

Roll Call:

Busse _____ Suchland _____ Wells _____ Bambauer _____ Bertke _____

IX. Other Old Business:

A.

Motion by: _____, second by: _____ that the board approve the Other New Business as presented.

Roll Call:

Suchland _____ Wells _____ Bambauer _____ Bertke _____ Busse _____

X. Informational ItemsA. Employee Service Awards

The following N-B Employees are honored for their service

<u>Employee</u>	<u>Award</u>
Wendy Anthony	5 Year Service Award
Bill Evans	5 Year Service Award
Laura Freels	5 Year Service Award
Sarah Ross	5 Year Service Award
Jordyn Trabue	5 Year Service Award
Tiz Frey	10 Year Service Award
Lisa Steinke	10 Year Service Award
Yvette Blaine	15 Year Service Award
Laura Springer	15 Year Service Award
Jill Ahlers	20 Year Service Award
Shelley This	20 Year Service Award
Diane Wendel	20 Year Service Award
Sue Burnell	25 Year Service Award
Kathy Schmitmeyer	25 Year Service Award
Tracy Steinke	25 Year Service Award

Retirement

None

B. Building Project Update

C. Komminsk Estate Artwork

D. COVID Operations Update

XI. Executive Session:

A. The Board or Superintendent may desire to adjourn to Executive Session for the express purpose of discussing:

- Personnel
 - Appointment or Evaluation
 - Employment
 - Dismissal
 - Discipline
 - Promotion
 - Demotion
 - Compensation
 - Investigation of Charges or Complaints Against an Employee, Official, or Student

- Property Purchase or Sale
- Conferences with an Attorney Involving Pending or Imminent Court Action
- Negotiations (Preparing, Conducting, or Reviewing)
- Matters Required to be Kept Confidential by Fed/State Law
- Security Arrangements

Motion by: _____, second by: _____ to adjourn to executive session for the purpose checked above at _____ am/pm.

Roll Call:

Wells _____ Bambauer _____ Bertke _____ Busse _____ Suchland _____

B. Return To Regular Board Session:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____

XII. Other New Business to be Considered by the Board:

A.

Motion by: _____, second by: _____ that the board approve the Other New Business as presented.

Roll Call:

Bambauer _____ Bertke _____ Busse _____ Suchland _____ Wells _____

XIII. Adjournment:

Action Taken:

Motion: _____ Second: _____ Vote: _____ Time: _____